



UNIVERSITY OF THE PHILIPPINES BAGUIO
 Governor Pack Road, Baguio City, Benguet, CAR
 VAT Reg. TIN: 000-864-006-00007
 Telefax No.: (074) 442-3484
 email address: spmo.upbaguio@up.edu.ph

Request for Quotation

PROCUREMENT PROJECT: Supply and Delivery of Memorabilia Pins and Rings

PR No. 13696

Approved Budget for the Contract: Php 128,276.00

Date: February 04, 2021
 RFQ No.: 1887
 MOP: Small Value Procurement

INSTRUCTIONS:

1. Accomplish this RFQ correctly and properly. All entries must be typewritten and/ or legibly handwritten.
2. Bidder should attach a copy of the latest Mayor's/ Business Permit, PhilGEPS Registration Number, Omnibus Sworn Statement (for ABCs above Php 50,000.00).
3. Submit your quotation at SUPPLY AND PROPERTY MANAGEMENT OFFICE (SPMO), UNIVERSITY OF THE PHILIPPINES BAGUIO, GOVERNOR PACK ROAD, BAGUIO CITY or you could email your quotation to spmo.upbaguio@up.edu.ph NOT LATER THAN 12:00 NN ON 12 FEBRUARY 2021.
4. Failure to follow these instructions will disqualify your entire quotation.

Please quote at your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The statement below shall be the basis for the evaluation and calculation of your quotation.

IRENE J. ENRIQUEZ (sgd.)

Chief, SPMO

ITEM NO.	GENERAL DESCRIPTION	Compliance with technical specifications (Pls. check)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
	PROCUREMENT PROJECT: Supply and Delivery of Memorabilia Pins and Rings									
1	Supply and Delivery of Bronze Pins and Silver Service Rings			lot	1	₱ 128,276.00	₱ 128,276.00			
	Specifications for the Service Pins									
	17 pins									
	Bronze Plated with plastic coating									
	Ordinary backpin or safety catch with zip lock plastic container									
	0.5 - 1 inch diameter									
	it includes the pin molder									
	Specifications for the Service Rings									
	21 rings for male									
	45 silver rings for female									
	barrel type									
	silver coated									
	it includes the ring molder									
	<i>See attached layout for the pins and rings</i>									
	Suppliers to indicate the following details to their bid:									
	<i>Delivery Period:</i>									
	<i>Price Validity:</i>									
	<i>Payment Term:</i>									
TOTAL:							₱ 128,276.00			
TOTAL QUOTED AMOUNT IN WORDS:										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
 Address: _____ Fax No. : _____
 Name of Representative: _____ Email Address: _____
 Position: _____
 Signature: _____ Date: _____



Service Pin Layout



Service Ring Layout