



UNIVERSITY OF THE PHILIPPINES BAGUIO  
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 Telefax No.: (074) 442-3484  
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**Request for Quotation**  
**PROCUREMENT PROJECT: Laboratory Supplies for Project 6**  
**PR No. 13907**  
**Approved Budget for the Contract: Php 63,000.00**

Date: February 04, 2021  
 RFQ No.: 1917  
 MOP: Small Value Procurement

**INSTRUCTIONS:**

1. Accomplish this RFQ correctly and properly. All entries must be typewritten and/ or legibly handwritten.
2. Bidder should attach a copy of the latest Mayor's/ Business Permit, PhilGEP's Registration Number, Omnibus Sworn Statement (for ABCs above Php 50,000.00).
3. Submit your quotation at SUPPLY AND PROPERTY MANAGEMENT OFFICE (SPMO), UNIVERSITY OF THE PHILIPPINES BAGUIO, GOVERNOR PACK ROAD, BAGUIO CITY or you could email your quotation to spmo.upbaguio@up.edu.ph NOT LATER THAN 12:00 NN ON 09 FEBRUARY 2021.
4. Failure to follow these instructions will disqualify your entire quotation.

**Please quote at your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The statement below shall be the basis for the evaluation and calculation of your quotation.**

**IRENE J. ENRIQUEZ**  
 Chief, SPMO

ITEM NO.	GENERAL DESCRIPTION	Compliance with technical specifications (Pls. check)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
<b>PROCUREMENT PROJECT: Laboratory Supplies for Project 6</b>										
1	Collection Bag Black, Durable, XXL (at least 35" x 50") At least 100 pcs per pck			pck	20	P 700.00	P 14,000.00			
2	Collection Bag Clear, Durable, XXL (at least 35" x 50") At least 100 pcs per pck			pck	50	P 700.00	P 35,000.00			
3	Tissue 2 layers 100% virgin pulp fibers 95x100mm Unscented At least 10 Rolls per pck			pck	50	P 280.00	P 14,000.00			
Suppliers to indicate the following details to their bid:										
Brand:										
Delivery Period:										
Price Validity:										
Payment Term:										
							<b>TOTAL:</b>	<b>P 63,000.00</b>		
<b>TOTAL QUOTED AMOUNT IN WORDS:</b>										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_ Tel. No. : \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax No. : \_\_\_\_\_  
 Name of Representative: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Position: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature: \_\_\_\_\_