



UNIVERSITY OF THE PHILIPPINES BAGUIO  
 Governor Pack Road, Baguio City, Benguet, CAR  
 VAT Reg. TIN: 000-864-006-00007  
 Telefax No.: (074) 442-3484  
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**Request for Quotation**  
**PROCUREMENT PROJECT: Supply and Delivery of IT Equipment and Peripherals**  
**PR No. 12980**  
**Approved Budget for the Contract: Php 65,000.00**

Date: April 07, 2021  
 RFQNo.: 1987  
 MOP: Small Value Procurement

**INSTRUCTIONS:**

1. Accomplish this RFQ correctly and properly. All entries must be typewritten and/ or legibly handwritten.
2. Bidder should attach a copy of the latest Mayor's/ Business Permit, PhilGEPS Registration Number, Omnibus Sworn Statement (for ABCs above Php 50,000.00).
3. Submit your quotation at SUPPLY AND PROPERTY MANAGEMENT OFFICE (SPMO), UNIVERSITY OF THE PHILIPPINES BAGUIO, GOVERNOR PACK ROAD, BAGUIO CITY or you could email your quotation to spmo.upbaguio@up.edu.ph NOT LATER THAN 12:00 NN on 13 April 2021.
4. Failure to follow these instructions will disqualify your entire quotation.
5. PAYMENT: within 30 days from completion and acceptance of delivery.

Please quote at your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The statement below shall be the basis for the evaluation and calculation of your quotation.

IRENE J. ENRIQUEZ (sgd.)  
 Chief, SPMO

ITEM NO.	GENERAL DESCRIPTION	Compliance with technical specifications (Pls. check)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
		YES	NO						
<b>PROCUREMENT PROJECT: Supply and Delivery of IT Equipment and Peripherals</b>									
1	Camera for Videoconferencing, Recording, and Webinars			un	1	P 10,000.00	P 10,000.00		
	Camera								
	27mm x 102 mm x 27 mm (HxWxD)								
	Weight: 63 g								
	Clip								
	63 mm x 36 mm x 19 mm (HxWxD)								
	Weight: 44 g								
	Cable Length								
	2.2 m								
	Weight: 63 g								
2	Computer Monitor			un	2	P 20,000.00	P 40,000.00		
	Screen size: 23.8 inches								
	Native resolution: 3840 x 2160								
	Typical maximum brightness: 300 cd/m <sup>2</sup>								
	Colour support: 1.07 billion (8-bits per subpixel plus dithering)								
	Response time (G2G): 6ms								
3	Keyboard and Mouse Set			un	1	P 5,000.00	P 5,000.00		
	Device Type: Keyboard and mouse set - wireless								
	Interface: 2.4 GHz								
	Dimensions (WxDxH) / Weight								
	Keyboard: 44.5 cm x 14.2 cm x 2.54 cm / 494 g								
	Mouse: 5.84 cm x 10.4 cm x 3.81 cm / 86.2 g								
4	Writing Tablet/Slate			un	1	P 10,000.00	P 10,000.00		
	Pen Technology: Active Electromagnetic Resonance								
	Press Keys: 6 Programmable Press Keys								
	Function Keys								
	Featured Function: Touch Pad								
	Working Area (PC Mode): 254 x 158.8 mm (10 x 6.25 inch)								
<b>Suppliers to indicate the following details to their bid:</b>									
	Brand Name:								
	Delivery Period:								
	Price Validity:								
						<b>TOTAL:</b>	P 65,000.00		

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		YES	NO						
<b>TOTAL QUOTED AMOUNT IN WORDS:</b>									

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company:	_____	Tel. No. :	_____
Address:	_____	Fax No. :	_____
Name of Representative:	_____	Email Address:	_____
Position:	_____	Date:	_____
Signature:	_____		