

Bids and Awards Committee

University of the Philippines Baguio
Governor Pack Road, 2600 Baguio City

MINUTES OF MEETING

8 March 2019 4:00 PM to 5:45 PM

Chancellor's Board Room

Presiding: VCA Jessica K. Cariño, BAC Chair
Members: Prof. Joel M. Addawe, Member
Prof. Jocelyn Rafanan, Member
Prof. Arellano A. Colongon, Jr, Member
Ms. Gloria Q. Rodriguera, Member
Ms. Cecile G. Dangawen, TWG
Mr. Rodolfo T. Suyat, TWG
Ms. Irene J. Enriquez, Head Secretariat
Mr. Mar P. Viernes, Secretariat
Ms. Segrid Yan A. Bucagan, Secretariat

Also Present: Ms. Maribeth V. Zarate, State Auditor
Prof. Andrei Domogo, Observer
Ms. Maria Teresa Alambra, Observer
Arch. Lloyd Asim
Arch. Krystal Jotic
Engr. Rony T. Dulawan
Engr. Marcelo Gonzales
Engr. Anselmo Himmiwat
Engr. Isabelo Abing

Agenda: Pre-bid Conference for the Completion of the Construction of UP Baguio Cultural Hub Phase II

The meeting was called to order by VCA Jessica K. Cariño at 4:00 PM.

There are Five (5) prospective bidders who were present during the pre-bid conference:

Shayne V. Salvador	Angel Gabriel Builders and Realty Corporation
Angelyn C. Pring	
Joanna Patricia Grande	
May Tumalding	Artifex Master Builders
Ricardo Aguiflor	RD Construction Corporation
Edlaine Gem N. Estolas	Porter + Tan Design and Planning
Mark Anthony Baniqued	CAD Construction Corporation

This is a pre-bid conference for the Completion of the Construction of UP Baguio Cultural Hub Phase II. Upon completion, the building will feature a multipurpose hall/theater, art gallery, bookstore, the new offices of the Cordillera Studies Center, and a functional roof top. The following reminders were discussed by VCA Cariño during the pre-bid conference:

1. Bidders who have PCAB license Category B with a minimum size range of at least Medium A are qualified to bid;
2. The agency budget for this project is Php 95,396,886.57;
3. Bid Documents can be acquired at a cost of Php 50,000.00;
4. Contract Duration is Two hundred Forty (240) calendar days;
5. The BAC will use a non-discretionary pass or fail criteria for Eligibility screening based on the presence or absence of required documents;
6. Only tax returns filed and taxes paid through the BIR Electronic Filing and payments systems (EFPS) shall be accepted;
7. Bidders should submit ALL ongoing and completed projects similar to be bid;
8. The project is composed of structural works involving the entrance lobby, retrofitting of the existing structure underneath the multipurpose hall, finishing enclosures, interior finishing, electrical, sanitary, plumbing, and mechanical works;
9. The definition of similar contract for the project refers to contracts which have the same major categories of works (Structural, Plumbing, Electrical, and Mechanical) and high levels of finishing. The latter was emphasized since the present project is mostly finishing;
10. Bidders should submit a duly signed organizational chart which is composed of list of construction personnel and the following key personnel with Five (5) years relevant experience in General Building:
 - a. Licensed Architect
 - b. Licensed Civil Engineer
 - c. Registered Electrical Engineer
 - d. Licensed Sanitary Engineer
 - e. Professional Mechanical Engineer
 - f. Accredited construction safety and health officerA, B, and F should be present for the entire duration of the project;
11. The minimum major equipment requirement are one (1) unit of concrete mixer, concrete vibrator, Bar Cutter, Welding Machine, and one (1) lot of various hand and power tools;
12. Financial bid shall include the bid prices in the Bill of Quantities, detailed estimates, and quarterly cash flow or payment schedule;
13. Detailed estimates includes a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid;
14. All Bid Documents should be signed by duly authorized representative/s. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s;
15. Prospective bidders can submit their queries in writing until 11 March 2019 and the BAC will answer on or before 14 March 2019;
16. Each bidder should submit One (1) original and One (1) duplicate copy of the documents contained in Envelopes 1 and 2 of its bid;
17. Envelopes should be sealed, signed, and properly labeled;
18. Submission of bids is until 21 March 2019, Thursday, at 9:30 AM at the Supply and Property Management Office;
19. Opening of bids will be on 21 March 2019, Thursday, at 10:00 AM at the Chancellor's Board room; and
20. All bids that will be received will be stamped with date and time, and late bids shall not be accepted.

Architect Jotic, Architect Asim, and Engineer Dulawan presented the general overview and technical specifications of the project. The following were presented during the pre-bid conference:

1. Current Built Structure;
2. Theater lobby;
3. Theater section;
4. Multipurpose hall; and
5. Multi-use roof.

Architect Asim emphasized the following:

- a. The Bill of Quantities (BOQ) is presented using the CSI 64 division standard;
- b. All materials stated in the BOQ are readily available in the market;
- c. Flat Slab is for the lobby to reduce beams;
- d. Timber framing in the lobby will be the mullions of the tempered glass;
- e. The width of the standing seam is 400 mm;
- f. Foundation of structure 3 should be bored pile;
- g. Black iron pipes should be used for the dry stand pipe and CPVC pipes should be used for the wet stand pipe for the fire suppression system;
- h. For the water proofing, it is composed of fleece type and torch applied membrane;
- i. For the electrical part, bidders are advised to refer to the BOQ because every area has specifications;
- j. For the interior of multipurpose hall, birch plywood will be used; and
- k. For the roof deck, it is composed of artificial turf with timber decking.


Prospective bidders are invited for a site visit after the pre-bid conference. They will be accompanied by the project engineers of the University. Request for a site inspection on a different schedule will also be entertained. An affidavit of site inspection must be submitted by bidders.

The meeting was adjourned at 5:30 PM.

Prepared by:


Segido Yan A. Bucagan
Secretariat

Noted by:


Prof. Jessica K. Cariño
VCA & BAC Chair