



BIDS AND AWARDS COMMITTEE
UNIVERSITY OF THE PHILIPPINES BAGUIO
Governor Pack Road, 2600 Baguio City

BID BULLETIN NO. 1
05 November 2021

Procurement of Twelve (12) months Janitorial Services
Bid Reference: UPB-BID-EPA2022-01

1. To change the number of personnel for Saturdays from 10 to 5

Tour of Duty	No. of man-hours	No. of personnel
0700-1600H	8 hours with 1 hour break, Monday-Friday	20
0800-1700H	8 hours with 1 hour break, Monday-Friday	12
0800-1700H	8 hours with 1 hour break, Saturday	5
0800-1700H	8 hours with 1 hour break, Sunday	5

Location: Section VI: Schedule of Requirements

2. To add Communication Allowance for the Officer-in-Charge

Particulars	Minimum Requirements
Uniform	64 sets (2 sets per janitor/janitress)
Raincoat and Boots	32 sets
Arm Sleeve Cover (Pair)	64 sets (2 sets per janitor/janitress)
Face Mask, disposable	50 pieces per month per janitor
Communication Allowance	PhP 1,000.00 for the Officer-in-Charge

Location: Section VI: Schedule of Requirements

3. To add the provision that the Service Provider should deploy vaccinated personnel

	Statement of Compliance
The Service Provider must deploy vaccinated personnel for the contract period.	

Location: Section VII: Technical Specifications

4. To remove row 8 of the Technical Specifications

	Statement of Compliance
The Service Provider's office should be located within Baguio City.	

Location: Section VII: Technical Specifications

5. To add 5 Janitors/Janitress each for Saturday and Sundays in row 1

Number of Janitors:	32 Janitor/Janitress for weekdays and 5 Janitor/Janitress each for Saturday and Sundays
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Location: Cost Distribution

6. To change details of Letter I from F to G

H. Administrative Cost		Max of 20% of G
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Location: Cost Distribution

By rules, all other related provision in the Bidding Documents correspondingly affected by these amendments are likewise deemed amended to conform to this Bid Bulletin. Amendments made herein shall be considered an integral part of the Bidding Documents.


Dr. Santos Jose O. Dacanay III
Chairperson, Bids and Awards Committee