

UNIVERSITY OF THE PHILIPPINES BAGUIO
PROCUREMENT OF 7-MONTH SECURITY SERVICES CONTRACT (1 June 2019 to 31 December 2019)
COST DISTRIBUTION

Number of days worked per week			7 days
Number of hours worked per day			8 hours
Number of days per year			393.5 days
Daily wage	320.00		Minimum wage in CAR
A. TOTAL MONTHLY WAGE			Daily wage x (393.5/12)
ADD: OTHER BENEFITS			
13th Month Pay			Daily Wage x 365 days/12/12
5 days Incentive Pay			Daily Wage x 5 days/12
Night Differential			10% of regular hourly rate x 8 hours or Basic monthly wage x 10% x 1/3
Uniform Allowance			R.A. 5487
Retirement Benefit			R.A. 7641 (Daily Wage x 22.5 days/12)
SSS Premium			SSS bracket of 10,250.00 - 10,749.99
PhilHealth Contribution			2.75%/2 of basic pay but not lower than 137.50
State Insurance Fund (EC)			SSS bracket of 1,000.00 - 14,500.00
Pag-Ibig Fund			Maximum Contribution
B. TOTAL OTHER BENEFITS			
C. TOTAL AMOUNT TO SECURITY GUARD & GOVT. (OTHER BENEFITS)			Total A + B
D. AGENCY FEE (Administrative Overhead and Margin (=or not > 20%))			20% of C
E. TOTAL			Total C + D
F. VALUE ADDED TAX			D x 12% (BIR Revenue MC No. 39 - 2007)
G. MONTHLY CONTRACT AMOUNT PER SECURITY GUARD			Total E + F
H. TOTAL COST FOR (22) SECURITY GUARDS PER MONTH			G x 22 Security Guards
I. TOTAL COST FOR (22) SECURITY GUARDS FOR SEVEN (7) MONTHS			H x 7 Months

Printed name/signature

Tel.no./cellphone no./e-mail address

Date

