



Republic of the Philippines
University of the Philippines Baguio
Governor Pack Road, Baguio City
Telefax No. 442-3888/442-3484
www.upb.edu.ph

Notice to Proceed

August 15, 2022

Ely Jane Fernandez

Proprietor

De Kalyssa Kitchenette

#140 Purok 23, Middle San Carlos Heights, Brgy Upper Irisan, Baguio City
(0947) 552-9608

Dear Ms. Fernandez:

Notice is hereby given to De Kalyssa Kitchenette represented by its *Proprietor, Ely Jane Fernandez*, that work may commence on the **Catering Services for the 1st Sem Registration on 16-22 August 2022** effective on ~~AUG 16 2022~~ ^{AUG 16 2022} or _____ day/s after the receipt of this notice.

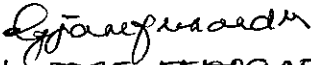
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,


ROSEMARY M. GUTIERREZ
Vice Chancellor for Academic Affairs

Conforme:


ELY JANE FERNANDEZ

(Name of Representative of Bidder)

Date: _____



UNIVERSITY OF THE PHILIPPINES BAGUIO

Supply & Property Management Office
Governor Pack Road, Baguio City
VAT Reg. TIN: 000-864-006-00007

PURCHASE ORDER

Office of the University Registrar

Supplier: De Kalyssa Kitchenette
Address: #140 Purok 23, Middle San Carlos Heights, Brgy Upper Irisan, Baguio City
Telephone No.: (0947) 552-9608
E-mail: elyjane.fernandez@gmail.com
TIN: 187-268-285-000
PO No.: SPMO-GF-22-08-176
Date: 15-Aug-2022
Mode of Procurement: NP - Small Value Procurement
PR No.: 17292

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply and Property Management Office (SPMO), UP Baguio
Contact Person: Brian D. Lumague
Contact Address: Governor Pack Road, Baguio City
Contact #/ Email: (074) 442-3484/ bdlumague@up.edu.ph
Delivery Term: F.O.B. - Destination (UP Baguio)
Payment Term: 30 calendar days
Date of Delivery: 16-22 August 2022

Table with 6 columns: Stock/Property No., Unit, Description, Qty., Unit Cost, Amount. Row 1: Catering Services for the 1st Sem Registration on 16-22 August 2022. Row 2: Meals and snacks (morning and afternoon snacks) for 16 - 22 August 2022 for 19 persons. Total Amount: P 28,500.00

(Total Amount in Words): Twenty Eight Thousand Five Hundred Pesos P 28,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

Conforme:

Signature of Ely Jane Fernandez
Signature over Printed Name of Supplier
Date: AUG 16 2022

Signature of Rosemary M. Gutierrez
Vice Chancellor for Academic Affairs

Fund Cluster: 01 101101 OUR
Funds Available:
Signature of Cecile G. Dangawen
Chief, Accounting Office

ORS/BURS No.: 02-101101-2022-08-753
Date of the ORS/BURS: 08-16-2022
Amount: 28,500-
Date: AUG 16 2022



Republic of the Philippines
University of the Philippines Baguio
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Notice of Award

August 15, 2022

Ely Jane Fernandez

Proprietor

De Kalyssa Kitchenette

#140 Purok 23, Middle San Carlos Heights, Brgy Upper Irisan, Baguio City
(0947) 552-9608

Dear Ms. Fernandez:

We are happy to notify you that your bid for the execution for the **Catering Services for the 1st Sem Registration on 16-22 August 2022** under Abstract of Quotations No. *PC-22-08-227* dated August 15, 2022 is hereby awarded to you at a contract price equivalent to ***Twenty Eight Thousand Five Hundred Pesos (Php 28,500.00)***.

You are hereby required to enter into the contract within ten (10) calendar days upon receipt of this Notice of Award.

Very truly yours,

CORAZON L. ABANSI

Chancellor

Conforme:

(Name of Representative of Bidder)

Date: _____ AUG 15 2022



BIDS AND AWARDS COMMITTEE
University of the Philippines Baguio
Governor Pack Road, Baguio City

**ABSTRACT OF QUOTATION FOR THE
CATERING SERVICES FOR UP BAGUIO**

Canvass no. PC-22-08-227

Date: 15 August 2022

Item No.	PARTICULARS		Unit Cost	De Kalyssa Kitchenette	Pau and Ping Food and Catering Services	J. Medina Canteen
	QTY	UNIT				
		Catering Services for the 1st Sem Registration on 16-22 August 2022				
		(RFQ No. 2022.08.022)				
		College of Social Sciences				
1	36	persons Meals and snacks (morning and afternoon snacks) for 16-18 August 2022 for 12 persons	300.00	310.00	300.00	no bid
2	7	persons Meals and snacks (morning and afternoon snacks) for 19 August 2022 for 7 persons	300.00	310.00	300.00	no bid
3	5	persons Meals and snacks (morning and afternoon snacks) for 22 August 2022 for 5 persons	300.00	310.00	300.00	no bid
		Office of the University Registrar				
4	95	persons Meals and snacks (morning and afternoon snacks) for 16 - 22 August 2022 for 19 persons	300.00	300.00	300.00	no bid
		College of Arts and Communication				
5	60	persons Meals and snacks (morning and afternoon snacks) for 16 - 22 August 2022 for 10 persons	500.00	500.00	500.00	no bid
		Delivery Term		5 calendar days	5 calendar days	5 calendar days
		Documentary Requirements:				
		Mayor's/ Business Permit		comply	comply	no submission
		PhilGEPS Registration Classification		Red	Red	Red
		PhilGEPS Registration Number		168541	97456	199594
		Omnibus Sworn Statement (for ABCs above Php 50,000)		comply	comply	no submission

Mode of Procurement: NP - Small Value Procurement
PhilGEPS Reference No.: 8919247

Canvassed by:
Brian D. Lumague

RECOMMENDATION:

- For items 1,2,3, **Pau and Ping Food and Catering Services** has the lowest bid and is the responsive bidder.
- For item 4, **De Kalyssa Kitchenette** is the responsive bidder.
- For item 5, **Pau and Ping Food and Catering Services** is the responsive bidder.

Committee on Bids and Awards:

JOEL M. ADDAWE
Chair

GLORIA Q. RODRIGUEZA
Vice Chair

GRAZIELLE K. BACKLAY
Member

CECILIA FE S.M. ABALOS
Member

ARIS REGINALDO
Member

Action of Head of the Procuring Entity: **APPROVED**

CORAZON L. ABANSI
Chancellor

CERTIFIED TRUE COPY OF THE ORIGINAL