



UNIVERSITY OF THE PHILIPPINES BAGUIO

Supply & Property Management Office
Governor Pack Road, Baguio City
VAT Reg. TIN: 000-864-006-00007

PURCHASE ORDER
Office of the Chancellor

Supplier: Grand Sierra Pines Baguio, Inc.
Address: 43 North Outlook Drive, Gibraltar, Baguio City, Benguet
Telephone No.: (0917) 866-9232
E-mail: paula.olivar@sierrapinesbaguio.com
TIN: 009-193-256-000
PO No.: SPMO-GF-22-04-053 (2552)
Date: 21-Apr-2022
Mode of Procurement: NP - Lease of Real Property and Venue
PR No.: 16245

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply and Property Management Office (SPMO), UP Baguio
Contact Person: Brian D. Lumaque
Contact Address: Governor Pack Road, Baguio City
Contact #/ Email: (074) 442-3484/ bdlumaque@up.edu.ph
Delivery Term: E.O.B. - Destination (UP Baguio)
Payment Term: Cash on Delivery (COD)
Date of Delivery: 25 - 26 April 2022

Table with 6 columns: Stock/Property No., Unit, Description, Qty., Unit Cost, Amount. Row 1: Lease of Venue with Catering Services for the UP Baguio Strategic Planning Workshop on 25-26 April 2022 within Baguio City. Row 2: Lease of Venue with Catering Services for the UP Baguio Strategic Planning Workshop on 25-26 April 2022 within Baguio City. Row 3: ***Nothing Follows***

(Total Amount in Words): One Hundred Two Thousand Four Hundred Fifty Pesos P 102,450.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours, ROSEMARY M. GUTIERREZ Vice Chancellor for Academic Affairs
Signature over printed name of Supplier APR 25 2022 Date

Fund Cluster: 01 101101 CO
Funds Available:
ORS/BURS No.: 02-101101-2022-04-26
Date of the ORS/BURS: 04.21.22
Amount: 102,450.00
CECILE G. DANGAWEN Chief, Accounting Office



Republic of the Philippines
University of the Philippines Baguio
 Governor Pack Road, Baguio City
 Telefax No. 442-3888/442-3484
www.upb.edu.ph

Notice to Proceed

April 21, 2022

Paula Olivar
 Head - Sales and Marketing for Hotel Group
Grand Sierra Pines Baguio, Inc.
 43 North Outlook Drive, Gibraltar
 Baguio City, Benguet
 (0917) 866-9232


Dear Ms. Olivar:

Notice is hereby given to Grand Sierra Pines Baguio, Inc. represented by its *Head - Sales and Marketing for Hotel Group, Paula Olivar*, that work may commence on the **Lease of Venue with Catering Services for the UP Baguio Strategic Planning Workshop** effective on ~~APR 25 2022~~ or _____ day/s after the receipt of this notice.

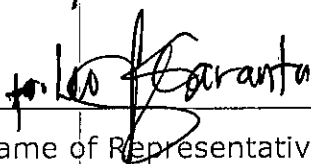
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,


ROSEMARY M. GUTIERREZ
 Vice Chancellor for Academic Affairs

Conforme:



 (Name of Representative of Bidder)

Date: 4/25/22