

Standard Form Number: SF-INFR-58  
Revised on: August 11, 2004

**Republic of the Philippines**  
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**MINUTES OF OPENING OF BIDS**  
16 December 2020

Present were:

VCA Jessica K. Cariño, BAC Chair	Ms. Irene J. Enriquez, Head Secretariat
Prof. Santos Jose O. Dacanay III, Vice Chair	Ms. Segrid Yan A. Bucagan, Secretariat
Prof. Jocelyn Rafanan, Member	Ms. Cecile G. Dangawen, Secretariat
Prof. Joel M. Addawe, Member	Mr. Jose Kym Alvaro, TWG
Ms. Gloria Q. Rodriguera, Member	

Julius Olarte, Carlo Maximus Security and Investigation  
Evelyn Joy De Jesus, Sidekick Force Investigation Detective Security Services, Inc.

The Opening of Bids for the Project: Procurement of twelve (12) Months Security Services, held at the Chancellor’s Board Room, was called to order at 10:10 AM of 16 December 2020, and was presided by the BAC Chair, Prof. Jessica K. Cariño.

1. Business Matters
  - a. The following business matters were noted:
    - i. Pre-Bid Conference was held on 4 December 2020 at the Chancellor’s Board room;
    - ii. Deadline of submission of bids is 9:30 AM of 16 December 2020;
    - iii. There are Two (2) bidder who bought bid documents;
  - b. Prof. Cariño informed the body that the BAC will use a non-discretionary pass or fail criteria for eligibility screening of documents submitted.

2. Opening, Examination of Bids and Determination of responsiveness

Contractor	Eligibility and Technical Documents
Carlo Maximus Security and Investigation	Eligible and Compliant
Sidekick Force Investigation Detective Security Services, Inc.	Eligible and Compliant

3. Reading of Bids and the Approved Budget for the Contract (ABC)

- a. Contract’s Bids


- Required Bid Security
- Bid Securing Declaration
  - Cash/Manager’s Check, Bank Draft/Guantee  
2% of ABC: PhP 109,344.30
  - Surety Bond  
5% of ABC: PhP 273,360.75


Bidder's Name		Name/Type of Bid Security	Amount of Bid Security	Amount as Read
1	Sidekick Force Investigation Detective Security Services, Inc.	Bid Securing Declaration	Notarized	PhP 5,431,392.17
2	Carlo Maximus Security and Investigation	Bid Securing Declaration	Notarized	PhP 5,457,117.30

b. Approved Budget for the Contract (ABC)=  
One Million One Hundred Forty Five Thousand Seventy Eight Pesos (PhP 5,467,215.00)

4. Noted comment/reaction from the BAC Representatives/Bidders:
- a. Bidders are subject to closer evaluation and post-qualification to determine responsiveness to the University's requirements.

There being no other bids to be read and clarifications to be made, the meeting adjourned at 11:32 AM.

Prepared by:  
  
Segrid Yan A. Bucagan  
BAC Secretariat

Noted by:   
Prof. Jessica K. Cariño  
BAC, Chairman

The BAC Secretariat shall record the minutes of the pre-bid conference and shall be made available to all participants not later than Five (5) calendar days after the pre-bid conference (IRR-A Section 22.4), through the issuance of Bid Bulletins incorporating the issues discussed and the corresponding responses to said issues.