

Republic of the Philippines  
University of the Philippines Baguio  
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MINUTES OF OPENING OF BIDS  
28 September 2020

Present were:

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- VCA Jessica K. Cariño, BAC Chair  
Prof. Santos Jose O. Dacanay III, Vice Chair  
Prof. Jocelyn Rafanan, Member  
Prof. Joel M. Addawe, Member  
Ms. Gloria Q. Rodriguera, Member  
  
RJ Lu, Reinforcement Lights and Sounds  
Angela Balacaoc, Reinforcement Lights and Sounds
- Ms. Cecile G. Dangawen, TWG  
Ms. Jennifer Geronimo, TWG  
Mr. Jose Kym Alvaro, TWG  
Ms. Irene J. Enriquez, Head Secretariat  
Ms. Segrid Yan A. Bucagan, Secretariat

The Opening of Bids for the Project: Supply, Delivery, Installation and Commissioning of Sound System Equipment, Parts, Accessories and Peripherals for the Teatro Amianan and Human Kinetics Program Gymnasium, held at the Chancellor’s Board Room, was called to order at 10:08 AM of 28 September 2020, and was presided by the BAC Chair, Prof. Jessica K. Cariño.

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1. Business Matters
- a. The following business matters were noted:

i. Pre-Bid Conference was held on 16 September 2020 at the Chancellor’s Board room;

ii. Deadline of submission of bids is 9:30 AM of 28 September 2020;

iii. There are One (1) bidder who bought bid documents for Lot 1 and 2;

iv. Reinforcement Lights and Sounds submitted their bids at 9:05 AM.
- b. Prof. Cariño informed the body that the BAC will use a non-discretionary pass or fail criteria for eligibility screening of documents submitted.

2. Opening, Examination of Bids and Determination of responsiveness

Lot 1

Contractor	Eligibility and Technical Documents
Reinforcement Lights and Sounds	Eligible and Compliant

Lot 2

Contractor	Eligibility and Technical Documents
Reinforcement Lights and Sounds	Eligible and Compliant

3. Reading of Bids and the Approved Budget for the Contract (ABC)

a. Contract's Bids

Lot 1

Required Bid Security

- Bid Securing Declaration
- Cash/Manager's Check, Bank Draft/Guarantee  
2% of ABC: PhP 18,970.07
- Surety Bond  
5% of ABC: PhP 47,425.17

Bidder's Name		Name/Type of Bid Security	Amount of Bid Security	Amount as Read
1	Reinforcement Lights and Sounds	Bid Securing Declaration	Notarized	PhP 849,300.00

Lot 2

Required Bid Security

- Bid Securing Declaration
- Cash/Manager's Check, Bank Draft/Guarantee  
2% of ABC: PhP 22,901.56
- Surety Bond  
5% of ABC: PhP 57,253.90

Bidder's Name		Name/Type of Bid Security	Amount of Bid Security	Amount as Read
1	Reinforcement Lights and Sounds	Bid Securing Declaration	Notarized	PhP 1,076,000.00

b. Approved Budget for the Contract (ABC)=

Lot 1: Nine Hundred Forty Eight Thousand Five Hundred Three Pesos and 37/100  
(PhP 948,503.37)

Lot 2: One Million One Hundred Forty Five Thousand Seventy Eight Pesos (PhP 1,145,078.00)

4. Noted comment/reaction from the BAC Representatives/Bidders:

- a. Bidders are subject to closer evaluation and post-qualification to determine responsiveness to the University's requirements.

There being no other bids to be read and clarifications to be made, the meeting adjourned at 11:54 PM.

Prepared by:

Segrid Yan A. Bucagan  
BAC Secretariat

Noted by:

Prof. Jessica K. Cariño  
BAC, Chairman

The BAC Secretariat shall record the minutes of the pre-bid conference and shall be made available to all participants not later than Five (5) calendar days after the pre-bid conference (IRR-A Section 22.4), through the issuance of Bid Bulletins incorporating the issued discussed and the corresponding responses to said issues.