

UNIVERSITY OF THE PHILIPPINES
BAGUIO

**NEGOTIATED PROCUREMENT DUE
TO TWO (2) FAILED BIDDINGS**

**Supply and Delivery of
Various Genuine Surveying
Instruments for UP Baguio**

UPB-BID-2022-07-A-NP

Government of the Republic of the Philippines

**Sixth Edition
July 2020**

UNIVERSITY OF THE PHILIPPINES BAGUIO
Governor Pack Road, Baguio City

**INVITATION FOR NEGOTIATED PROCUREMENT
DUE TO TWO-FAILED BIDDINGS
(No. UPB-BID-2022-07-A-NP)**

**SUPPLY AND DELIVERY OF VARIOUS GENUINE
SURVEYING INSTRUMENTS FOR UP BAGUIO**

1. The *University of the Philippines Baguio*, intends to apply the sum of ***Six Hundred Thousand Pesos Only (Php 600,000.00)*** being the Approved Budget Contract (ABC) to payments under the contract for the abovementioned procurement.

	<i>Description</i>	<i>ABC</i>
Lot 1	Supply and Delivery of Drones	Php 370,000.00
Lot 2	Supply and Delivery of Global Positioning System (GPS)	Php 120,000.00
Lot 3	Supply and Delivery of Laser Range Finder	Php 110,000.00
	TOTAL	Php 600,000.00

2. In view of the two (2) failed biddings, the *University of the Philippines Baguio*, through its Bids and Awards Committee (BAC), now invites technically., legally, and financially capable suppliers for the **Supply and Delivery of Various Genuine Surveying Instruments for UP Baguio**.
3. The procurement procedure for this requirement is Negotiated Procurement pursuant to Section 15.3 of the Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) no. 9184, otherwise known as the “Government Procurement Reform Act”, including Annex H thereof.

The BAC will engage in negotiations with a sufficient number of suppliers to ensure effective competition. **The selection of the successful offer shall be based on the best and final offer that will be submitted on the specified date shown below, and which would meet the minimum technical specifications required.**

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Interested Bidders may obtain further information from **University of the Philippines Baguio** or BAC Secretariat at the address given below during **Mondays - Fridays, 8:30 AM to 4:30 PM.**
5. The schedule of bidding activities is herein stated below:

	<i>Activities</i>	<i>Schedule</i>	<i>Venue</i>
1	Issuance and availability of Negotiation Documents	Starting 29 December 2022 (Friday)	<i>BAC Office 1st floor, Iskolar ng Bayan Building, UP Baguio</i>
2	Deadline for the Manual Submission of Negotiation Documents (Proposal)	04 January 2023 (Wednesday) 08:30AM	<i>BAC Office 1st floor, Iskolar ng Bayan Building, UP Baguio</i>
3	Opening of Negotiation Documents (Proposal)	04 January 2023 (Wednesday) 09:00AM	<i>Board Room 2nd floor, Iskolar ng Bayan Building, UP Baguio OR via zoom</i>

For those participating via Zoom Conferencing, the link below is provided for advance registration. Only those who registered will be provided an invitation/ link for the scheduled Opening of Bids.

<https://up-edu.zoom.us/meeting/register/tJUufuugqDkvEtYq0Ckf71va3ApktrVSTVSq>

Information about the meeting will be provided on the confirmation email after registration.

Negotiation documents (Proposal) will be opened in the presence of the bidders' representatives who choose to attend the activity.

6. Interested bidders shall submit the following documents in sealed envelopes, labeled as "Negotiated Documents", with the title of the procurement project, name of bidder, address of the Bidder, and contact details of the bidder, addressed to:

*BAC Office
1st floor, Iskolar ng Bayan Building
UP Baguio
Governor Pack Road, Baguio City
Telefax. No. (074) 442 3484, (074) 446 9973
email: bac.upbaguio@up.edu.ph*

7. The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:
 - a. The amount of not less than **Php12,000.00** if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or
 - b. The amount of not less than **Php30,000.00** if bid security is in Surety Bond.

The Bid and bid security shall be valid until **120 Calendar days after submission of bids**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

8. The **University of the Philippines Baguio** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

Mary Anne R. Rivera
BAC Secretaria Head
Supply and Property Management Office
Isabelo delos Reyes Building
UP Baguio
Governor Pack Road, Baguio City
Telefax. No. (074) 442 3484, (074) 446 9973
email: bac.upbaguio@up.edu.ph

10. For downloading of the Bidding Documents, visit:

<https://www.upb.edu.ph/bids-and-awards-committee-bac>

Date of Issue: 23 December 2022

JOEL M. ADDAWE (*sgd*)
BAC Chairperson

Technical Specifications

<u>LOT 1: SUPPLY AND DELIVERY OF DRONES</u>					
Item Number	Description	Quantity	Unit Cost	Total Cost	Delivered, Weeks/ Months
1	DRONE, Brand new, branded Compact and Foldable Design 20MP Stills or up to 5.4K Ultra HD Video 3-axis Gimbal with 22mm Lens & 1” CMOS MasterShots Automated Themed Filming Focus Trach Subject Tracking Modes Quickshot Aerial Effects Hyperlapse Mode for Timelapse Videos 4-Antenna Remote with 7.5 mile range 4-Direction Obstacle Avoidance D- Log 10 - Bit Color & 12.6 - Stop RAW 12 km (FCC), 8 km (CE)	1 unit	70,000.00	70,000.00	30 calendar days upon receipt of NTP

	<p>8 km (SRRC), 8 km (MIC)</p> <p>Sensing system: (forward, backward, downward, upward)</p> <p>Max Flight Time (no wind) 28 to 35 minutes</p> <p>Max Hovering Time (no wind) 28 to 35 minutes</p> <p>Sensor 1” CMOS</p> <p>Effective Pixels: 20 MP</p> <p>2.4µm Pixel Size</p> <p>Lens: FOV: 88°</p> <p>35 mm Format Equivalent: 22 mm</p>				
2	<p>DRONE, Brand new, branded</p> <p>Flagship camera drone for pros,</p> <p>four-thirds camera sensor, obstacle avoidance, and a long flight time, 4/3 CMOS lens can efficiently reduce noise in low-light circumstances while providing higher resolution and dynamic range</p> <p>Aside from the ability to take breathtakingly clear images in bright sunlight, one of the most striking qualities of this new camera is its capacity to</p>	1 unit	300,000.00	300,000.00	30 calendar days upon receipt of NTP

	<p>shoot in extremely low-light conditions with minimal image distortion</p> <p>Takeoff Weight: 899 g and below</p> <p>Max Service Ceiling Above Sea Level: at least 6000m</p> <p>Max Flight Time (no wind): at least 20-minutes</p> <p>Max Flight Distance: at least 10 km</p> <p>4/3 CMOS</p> <p>20 MP, DNG (RAW)</p> <p>5.1K/50fps, 4K/120fps</p> <p>O3, 15km, 1080p/60fps Transmission</p> <p>Complete Omnidirectional Active Track 5.0</p> <p>Advanced RTH</p> <p>RC Pro (high-bright display)</p> <p>Internal Storage: at least 1TB SSD high-speed internal storage</p> <p>28x Zoom</p> <p>MasterShots</p> <p>APAS 5.0</p> <p>Hovering Accuracy Range: Vertical - ± 0.1m (with Vision Positioning)</p>				
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	<p>±0.5 m (with GNSS Positioning)</p> <p>Horizontal - ±0.3 m (with Vision Positioning) ±0.5 m (with High Precision Positioning System)</p> <p>Sensor Effective Pixels: at least 12 MP</p> <p>Item inclusions:</p> <p>Remote with screen, control sticks, (3) intelligent flight battery, (6) low-noise propellers, portable charger, storage cover, type-C cable, battery charging hub, carrying bag, ND filters set, 10Gbps Light speed Data Cable</p>				
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LOT 2: SUPPLY AND DELIVERY OF
GLOBAL POSITIONING SYSTEM (GPS)

Item Number	Description	Quantity	Unit Cost	Total Cost	Delivered, Weeks/ Months
3	<p>GLOBAL POSITIONING SYSTEM, Brand new, Branded</p> <p>Dimensions: 2.6" x 6.0" x 1.2" (6.6 x 15.2 x 3.0 cm)</p> <p>Display size: 1.43" x 2.15" (3.6 x 5.5 cm); 2.6" diag (6.6 cm)</p>	3 units	20,000.00	60,000.00	30 calendar days upon receipt of NTP

	<p>Display Resolution: 160 x 240 pixels</p> <p>Display Type: transfective</p> <p>Weight: 7.7 oz (218.3 g) with batteries</p> <p>Battery Life: at least 20 hours</p> <p>Waterproof: IPX7 and can also float on water</p> <p>Built-in-memory: 1.7 GB</p> <p>External memory storage: yes (microSD™ card, not included)</p> <p>With basemaps and ability to add maps</p> <p>With automatic routing</p> <p>Waypoints: 2000</p> <p>Navigation routes: 200</p> <p>Navigation track log: 10,000 points, 200 saved tracks</p> <p>Sensors: High-sensitivity receiver, WAAS-enabled GPS receiver, HotFix satellite prediction, barometric altimeter</p>				
4	<p>GLOBAL POSITIONING SYSTEM, Brand new, Branded</p> <p>Dimension: 2.9" x 5.7" x 1.4" (7.48 x 14.42 x 3.64cm)</p> <p>Touchscreen: Yes</p>	2 units	30,000.00	60,000.00	30 calendar days upon receipt of NTP

	<p>Display size: 2''W x 3.5''H (5.06 x 8.93 cm); 4'' diag (10.2 cm)</p> <p>Display Resolution: 272 x 480 pixels</p> <p>Memory History: 4GB</p> <p>Display Type: bright, transfective 65K color TFT, dual-orientation touch screen sunlight readable</p> <p>Weight: 10.2 oz (289 g) with included lithium-ion battery pack 11.7 oz (333 g) with 3 AA batteries (not included)</p> <p>Waterproof: IPX7</p> <p>Battery Type: rechargeable lithium-ion (included) or 3 AA batteries (not included) NiMH or Lithium recommended</p> <p>Battery Life: up to 16 hours (lithium-ion) up to 22 hours (AA batteries)</p> <p>Interface: high speed mini USB and NMEA 0183 compatible</p>				
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LOT 3: SUPPLY AND DELIVERY OF
LASER RANGE FINDER

Item Number	Description	Quantity	Unit Cost	Total Cost	Delivered, Weeks/ Months
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5	<p>LASER RANGE FINDER, Brand new</p> <p>Can measure conventional measurement functions, such as actual distance, horizontal distance, height, angle and vertical separation (height between two points)</p> <p>Three-point measurement (height between two points) is possible. Measurement can be displayed in feet as well as meters and yards, distance: 10 to at least 500 m / 11-550 yd. / 33-999 ft (*999 ft.: 304.5 m/333 yd.)</p> <p>Angle: $\pm 89^\circ$ Waterproof (up to 1 meter to 10 minutes) but not for underwater usage. The battery chamber is water resistant.</p> <p>Measuring range: 0.05m to at least 200m both indoors and outdoors, even in bright sunshine</p> <p>Measuring accuracy: $\pm 1\text{mm}$</p> <p>Should be ISO 16331-1 certified</p>	1 unit	110,000	110,000	30 calendar days upon receipt of NTP
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Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)

Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- ☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

or

Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (f) Original, duly signed, and duly notarized Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (g) The Supplier's audited financial statements, showing among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (h) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC):

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (i) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

or

Duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (j) Original of duly signed and accomplished Financial Bid Form; **and**
- (k) Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

- (l) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

- (m) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

Sample Forms

Bid Form for the Procurement of Goods

[shall be submitted with the Bid]

BID FORM

Date : _____

Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount	Purpose
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Commission or gratuity

(if none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

For Goods Offered From Abroad

Name of Bidder _____. Invitation to Bid Number _____. Page ____ of _____.

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price of port to entry (self port) or CIP named place (specific border point or place of destination)	Total CIF or CIP price per item (col. 4 x col. 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP) (col. 6 + col.7)	Total Price delivered DDP (col 4 x col. 8)

For Goods Offered From Within the Philippines

Name of Bidder _____. Invitation to Bid Number __. Page . of ____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Cost of local labor, raw material, and component ²	Total price EXW per item (cols. 4 x col 5)	Unit prices per item final destination and unit price of other incidental services	Sales and other taxes payable per item if Contract is awarded (col 7 x 12%)	Total Price delivered Final Destination (col 8 + col 9) x col. 4

Statement / List of all Ongoing Government & Private Contracts including contracts awarded but not yet started

Business Name : _____
Business Address : _____

Name of Contract/ Project Cost	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Date b. Awarded c. Date Started d. Date of Completion	% of Accomplishment		Value of Outstanding Works/ Undelivered Portion
			Description	%		Planned	Actual	
<u>Government</u>								
<u>Private</u>								
Total Cost								

Note: This statement shall be support with:

- 1 Notice of Award and/or Contract/ Purchase Order
- 2 Notice to Proceed issued by the owner
- 3 Certificate of Accomplishments signed by the owner or authorized representative

Submitted by : _____
(Printed Name & Signature)
Designation : _____
Date : _____

Statement of Single Largest Completed Contracts which is similar in nature

Business Name : _____
Business Address : _____

Name of Contract	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Amount at Award b. Amount at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed
			Description	%		
<u>Government</u>						
<u>Private</u>						

Note: This statement shall be support with:

- 1 Contract/ Purchase Order
- 2 Certificate of Completion / Inspection and Acceptance Report / Sales Invoice / Official Receipt
- 3 Certificate of Acceptance / Inspection and Acceptance Report / Sales Invoice / Official Receipt

Submitted by : _____
(Printed Name & Signature)
Designation : _____
Date : _____

Contract Agreement Form for the Procurement of Goods (Revised)

[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

THIS AGREEMENT made the ____ day of _____ 20____ between [name of PROCURING ENTITY] of the Philippines (hereinafter called “the Entity”) of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures in specified currency]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.
4. The *[Name of the procuring entity]* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

[Insert Name and Signature]

[Insert Name and Signature]

[Insert Signatory's Legal Capacity]

[Insert Signatory's Legal Capacity]

for:

for:

[Insert Name of Supplier]

[Insert Procuring Entity]

Acknowledgment

[Format shall be based on the latest Rules on Notarial Practice]

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

BID SECURING DECLARATION **Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]
Affiant

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]*, affiant exhibiting to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ .

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued]*, *[place issued]*

IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting**;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
- Carefully examining all of the Bidding Documents;
 - Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

