

## Bids and Awards Committee

University of the Philippines Baguio  
Governor Pack Road, 2600 Baguio City

### MINUTES OF MEETING

22 November 2018 10:15 AM – 4:05 PM

Chancellor's Board Room

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Presiding: VCA Jessica K. Cariño, BAC Chair  
Members: Prof. Joel M. Addawe, Member  
Prof. Jocelyn Rafanan, Member On official Business  
Prof. Santos Jose O. Dacanay III, Member  
Ms. Gloria Q. Rodriguera, Member  
Ms. Cecile G. Dangawen, TWG  
Mr. Rodolfo T. Suyat, TWG  
Ms. Irene J. Enriquez, Head Secretariat  
Mr. Mar P. Viernes, Secretariat  
Ms. Segrid Yan A. Bucagan, Secretariat

Also Present: Arch. Aristotle Go  
Mr. Darren Acosta

Agenda: I.) Opening of bids for the 12-month Janitorial Services Contract  
II.) Pre-Bid Conference for the Campus-wide Interconnectivity and Accessibility project  
III.) Other Matters

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The meeting was called to order at 10:15 AM

#### Agenda:

##### I. Opening of bids for the 12-month Janitorial Services Contract

There is only One (1) bidder who bought bid documents and submitted their bid and was present during the opening of bids.

Name of Bidder	Representative
McKleene Premium Products, Inc.	Virgie D. Baldo

The BAC Chair informed the body that the BAC will be opening the envelopes today starting with the eligibility and technical documents. The BAC will determine the presence or absence of the required documents to determine the eligibility and compliance of the bidders. Only the bids that are eligible and complying for the technical documents shall be considered for the opening of financial documents.

The eligibility and technical documents of McKleene Premium Products, Inc. was marked eligible and complying. Its bid for the contract is Php 3,494,735.60.

McKleene Premium Products is subject to evaluation and post-qualification to determine responsiveness to the University's project requirement.

II. Pre-bid Conference for the Campus-wide Interconnectivity and Accessibility project

There are Four (4) prospective bidders who were present during the pre-bid conference:

Company	Representative
C.M.O Construction Services Corporation	Rea Biboso
Eujingo Construction Corporation	Ricardo Aguiflor
Tumang Construction	A. Tolentino
Aquino-Dela Cruz Construction	Romel Aquino

Prof. Cariño informed the body that this is a pre-bid conference for the Campus-Wide Interconnectivity and Accessibility Project. It was emphasized that the BAC is conducting an open competitive bidding process consistent with Republic Act 9184 of the Philippine Government. The following were discussed during the pre-bid conference:

1. The agency budget for this project is Php 99,500,000.00;
2. Contract duration is Three hundred Sixty Five (365) calendar days;
3. The BAC will use a non-discretionary pass or fail criteria for Eligibility screening of documents submitted;
4. Prospective bidders can submit a Platinum PhilGeps certificate of registration or Registration certificate from SEC/DTI/CDA, Mayor's permit, BIR approved tax clearance, and audited Financial statement;
5. Bidders who have at least Medium A PCAB License are qualified to bid;
6. Statement of all its ongoing and completed government and private contracts should be similar to the contract to be bid;
7. This is considered a Civil works Project;
8. The bidder should indicate its Single Largest Completed Contract (SLCC);
9. Bid documents can be bought at a non-refundable amount of Php 50,000.00;
10. All bids should be signed by duly authorized representative/s, otherwise an authorization should be made. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s;
11. Each bidder should submit One (1) original and One (1) duplicate copy of the documents contained in envelopes 1 and 2 of its bid;
12. Lot area of University of the Philippines Baguio is Six (6) hectares;
13. Submission of bids is until 3 December 2018, Monday, at 9:30 AM at the Office of the Vice Chancellor for Administration; and
14. Opening of bids will be on 3 December 2018, Monday, at 10:00 Am at the Chancellor's Board Room.

Architect Aris Go presented the overview and technical specifications of the project. He emphasized the following:

- a. The project is divided into several sections;
- b. All materials stated in the Bill of Quantities (BOQ) is readily available in the market;
- c. The BOQ is composed of repeated items because the project was divided into several sections and for easier supervision;
- d. There are electrical and plumbing lines underneath the boardwalk;
- e. For the steel, it should be hot dipped galvanized steel;
- f. There are only three (3) elevators in the project located at the KA, CSS, and HKP building;
- g. The details of the specifications of the materials can be found in the project manual; and
- h. The brand of the materials stated in the project manual is the minimum or equivalent quality that is required in the project;

- i. Some materials specially for the finishing division need to be inspected and approved by the Architectural team before installation; and
- j. All costs like freight and construction facilities cost are already included in the BOQ.

Prospective bidders were accompanied by Engr. Himmiwat and Engr. Gonzales for a site visit.

III. Other Matters

1. Supply, Delivery, and Installation of Specialty Floorings and goal system including 92 bleacher seats Lot 3 and Lot 4

E-sports RK International indicated in their Statement of Single Largest Completed Contract the project they have with UP Mindanao. It was found out that they don't have a direct contract with UP Mindanao and E-sports is only a subcontractor of FFJJ in the said project.

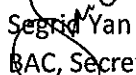
Philippine Fibertech Industries, Inc. failed to pass post-qualification for non-compliance with the requirement under Statement of Single Largest Completed Contract. The contract they indicated with Xavier University-Ateneo De Cagayan is limited to the Supply and Installation of retractable bleacher seating system which is only a part/component of Lot 4. The major category of the project being bidden out under this lot is the basketball goal system.

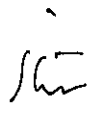
Therefore, upon closer inspection of the eligibility and technical documents of E-sports RK International for Lot 3 and Philippine Fibertech Industries, Inc. for lot 4, the BAC decided to post-disqualify them.

2. Ms. Irene Enriquez presented the APP 2019 to the BAC. The BAC decided the mode of procurement of each item that is indicated in the APP 2019 for the preparation of the early procurement.

The meeting was adjourned at 4:05 PM.

Prepared by:

  
Segrid Yan A. Bucagan  
BAC, Secretariat

  
Jessica K. Cariño  
BAC, Chair