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MINUTES OF OPENING OF BIDS
23 September 2019

Present were:

VCA Jessica K. Cariño, BAC Chair	Ms. Cecile G. Dangawen, TWG
Prof. Santos Jose O. Dacanay III, Vice Chair (OB)	Ms. Rodolfo T. Suyat, TWG
Prof. Jocelyn Rafanan, Member	Ms. Irene J. Enriquez, Head Secretariat
Prof. Arellano A. Colongon, Jr., Member (Excused)	Mr. Mar P. Viernes, Secretariat
Ms. Gloria Q. Rodriguera, Member	Ms. Segrid Yan A. Bucagan, Secretariat
Prof. Roland M. Hipol, Project Leader	

Benedict Corvera, Goldent Bat (Far East) Incorporated
Geraldine Potente, Noveaulab Asia Corporation
Lorivic Banaria, Macrotrade Resources

The Opening of Bids for Supply, Delivery, and Installation of Various Scientific Equipment for the DOST Project 7, held at the Chancellor's Board Room, was called to order at 9:35 AM of 23 September 2019, and was presided by VCA Jessica K. Cariño.

1. Business Matters

a. Ms. Enriquez noted the following details:

- i. Pre-procurement conference was conducted last 14 August 2019 at the Chancellor's Board Room;
- ii. The Project was advertised in the PhilGEPS, conspicuous places in the University and Central Business District, and at the UP Baguio website on 31 August until 23 September 2019;
- iii. Notice of meeting to the BAC Members, Secretariats, TWGs, and Observers were given last 2 September 2019;
- iv. Pre-Bid Conference was held on 11 September 2019 at the Chancellor's Board room; and
- v. Addendum 2019-07 was issued on 12 September 2019.

- b. VCA Cariño informed the body that there are Three (3) Bidders who bought Bid documents. The BAC will use a non-discretionary pass or fail criteria for Eligibility Screening of documents submitted.**

2. Opening, Examination of Bids and Determination of responsiveness

Contractor	Eligibility and Technical Documents
Macrotrade Resources Incorporated	Passed
Noveaulab Asia Corporation	Passed
Golden Bat (Far East) Incorporated	Passed

3. Reading of Bids and the Approved Budget for the Contract (ABC)

a. Contract's Bids

Required Bid Security

- Bid Securing Declaration
- Cash/Manager's Check, Bank Draft/Guarantee
2% or ABC: PhP 62,980.00
- Surety Bond
5% of ABC: PhP 157,450.00

b. Approved Budget for the Contract (ABC)= Three Million One Hundred Forty Nine Pesos Only
(PhP 3,149,000.00)

Bidder's Name	Name/Type of Bid Security	Amount of Bid Security	Amount as Read
1 Noveaulab Asia Corporation	Bid Securing Declaration	Notarized	PhP 2,631,209.00
2 Golden Bat (Far East) Incorporated	Bid Securing Declaration	Notarized	PhP 2,757,674.00
3 Macrotrade Resources Incorporated	Bid Securing Declaration	Notarized	PhP 2,944,755.00

4. Noted comment/reaction from the BAC Representatives/Bidders:

- a. Noveaulab Asia Corporation is subject to closer evaluation and post-qualification to determine responsiveness to the University's project requirements.

There being no other bids to be read and clarifications to be made, the meeting (bid opening) adjourned at 12:15 PM.

Prepared by:

Segrid Yan A. Bucagan
BAC Secretariat

Noted by: 

VCA Jessica K. Cariño
BAC Chairman

The BAC Secretariat shall record the minutes of the pre-bid conference and shall be made available to all participants not later than Five (5) calendar days after the pre-bid conference (IRR-A Section 22.4), through the issuance of Bid Bulletins incorporating the issued discussed and the corresponding responses to said issues.