

UNIVERSITY OF THE PHILIPPINES BAGUIO

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**Request for Quotation
College of Arts and Communication**

Date: October 16, 2019
RFQ No.: 1474
MOP: Small Value Procurement

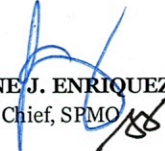
Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, starting the shortest time of delivery and submit your Quotation duly signed by your representative not later than **22 October 2019** in the return Envelope attached herewith.

- Note:**
- All entries must be typewritten and/ or legibly handwritten.
 - Delivery period within **15-30 calendar day/s of print-out sign off**.
 - Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
 - Price validity shall be for a period of 90 calendar days.
 - Mayor's/ Business Permit, PhilGEPS Registration Number, Omnibus Sworn Statement** shall be attached upon submission of the quotation.
 - Bidders shall submit original brochures showing certifications of the product being offered, if applicable.
 - Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.
 - Others: _____

Printing Services for the College of Arts and Communication

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
	Printing Services for the College of Arts and Communication								
1	Handbook Printing Details: 70 pgs, A4, full colored Cover: 4pps Ultra White Conqueror Board with lamination 300 gsm OR Board, Matte laminated, 300gsm Inside Pages: 66pps, high white conqueror wove, 90gsm	copy	400			₱ 350.00	₱ 140,000.00		
2	Prospectus Printing Details: 28pps (4 colored, 24pps black-and-white)A4 Cover: 4pps, colored, ultra white conqueror wove 120gsm Inside Pages: 24pps, black-and-white, high white conqueror wove, 90gsm	copy	200			₱ 100.00	₱ 20,000.00		
TOTAL:							₱ 160,000.00		
TOTAL QUOTED AMOUNT IN WORDS:									

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible or on or before the deadline stated herein.


IRENE J. ENRIQUEZ
 Chief, SPMO

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
 Address: _____ Fax No. : _____
 Name of Representative: _____ Email Address: _____
 Position: _____
 Signature: _____ Date: _____