UNIVERSITY OF THE PHILIPPINES BAGUIO
Governor Pack Road, Baguio City, Benguet, CAR
VAT Reg. TIN: 000-864-006-00007
Telefax No.: (074) 442-3484
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Request for Quotation
PROCUREMENT PROJECT: Supply and Delivery of Art Fixture (Easel)
PR No. 13977
Approved Budget for the Contract: Php 100,000.00

Date: **March 08, 2021**
RFQ No.: **1968**
MOP: **Small Value Procurement**

INSTRUCTIONS:

1. Accomplish this RFQ correctly and properly. All entries must be typewritten and/ or legibly handwritten.
2. Bidder should attach a copy of the latest **Mayor's/ Business Permit, PhilGEPS Registration Number, Omnibus Sworn Statement (for ABCs above Php 50,000.00)**.
3. Submit your quotation at *SUPPLY AND PROPERTY MANAGEMENT OFFICE (SPMO), UNIVERSITY OF THE PHILIPPINES BAGUIO, GOVERNOR PACK ROAD, BAGUIO CITY* or you could email your quotation to *spmo.upbaguio@up.edu.ph* **NOT LATER THAN 12:00 NN on 12 March 2021.**
4. Failure to follow these instructions will disqualify your entire quotation.

Please quote at your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The statement below shall be the basis for the evaluation and calculation of your quotation.

IRENE J. ENRIQUEZ
Chief, SPMO

ITEM NO.	GENERAL DESCRIPTION	Compliance with technical specifications (Pls. check)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
		YES	NO						
	PROCUREMENT PROJECT: Supply and Delivery of Art Fixture (Easel)								
1	Easel			un	20	₱ 5,000.00	₱ 100,000.00		
	Wood								
	66" high x 25" wide with 24" painting canvas holder with adjustable screws								
	Color: Dark Brown								
	Suppliers to indicate the following details to their bid:								
	Delivery Period:								
	Price Validity:								
						TOTAL:	₱ 100,000.00		

TOTAL QUOTED AMOUNT IN WORDS:

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ **Tel. No. :** _____
Address: _____ **Fax No. :** _____
Name of Representative: _____ **Email Address:** _____
Position: _____
Signature: _____ **Date:** _____