



UNIVERSITY OF THE PHILIPPINES BAGUIO
 Governor Pack Road, Baguio City, Benguet, CAR
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Request for Quotation

PROCUREMENT PROJECT: Supply and Delivery of Cat Food for UP Cats from February - December 2021
PR No. 13812

Approved Budget for the Contract: Php 59,675.00

Date: January 21, 2021
 RFQ No.: 1908
 MOP: Small Value Procurement

INSTRUCTIONS:

1. Accomplish this RFQ correctly and properly. All entries must be typewritten and/ or legibly handwritten.
2. Bidder should attach a copy of the latest Mayor's/ Business Permit, PhilGEPS Registration Number, Omnibus Sworn Statement (for ABCs above Php 50,000.00).
3. Submit your quotation at SUPPLY AND PROPERTY MANAGEMENT OFFICE (SPMO), UNIVERSITY OF THE PHILIPPINES BAGUIO, GOVERNOR PACK ROAD, BAGUIO CITY or you could email your quotation to spmo.upbaguio@up.edu.ph NOT LATER THAN 12:00 NN ON 26 JANUARY 2021.
4. Failure to follow these instructions will disqualify your entire quotation.

Please quote at your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The statement below shall be the basis for the evaluation and calculation of your quotation.

IRENE J. ENRIQUEZ
 Chief, SPMO

ITEM NO.	GENERAL DESCRIPTION	Compliance with technical specifications (Pls. check)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
	PROCUREMENT PROJECT: Supply and Delivery of Cat Food for UP Cats from February - December 2021									
1	Cat Food, Dry, for adult and junior cats, 35kgs per month (April 2021)			kg	35	P 155.00	P 5,425.00			
2	Cat Food, Dry, for adult and junior cats, 35kgs per month (August 2021)			kg	35	P 155.00	P 5,425.00			
3	Cat Food, Dry, for adult and junior cats, 35kgs per month (December 2021)			kg	35	P 155.00	P 5,425.00			
4	Cat Food, Dry, for adult and junior cats, 35kgs per month (February 2021)			kg	35	P 155.00	P 5,425.00			
5	Cat Food, Dry, for adult and junior cats, 35kgs per month (June 2021)			kg	35	P 155.00	P 5,425.00			
6	Cat Food, Dry, for adult and junior cats, 35kgs per month (July 2021)			kg	35	P 155.00	P 5,425.00			
7	Cat Food, Dry, for adult and junior cats, 35kgs per month (March 2021)			kg	35	P 155.00	P 5,425.00			
8	Cat Food, Dry, for adult and junior cats, 35kgs per month (May 2021)			kg	35	P 155.00	P 5,425.00			
9	Cat Food, Dry, for adult and junior cats, 35kgs per month (November 2021)			kg	35	P 155.00	P 5,425.00			
10	Cat Food, Dry, for adult and junior cats, 35kgs per month (October 2021)			kg	35	P 155.00	P 5,425.00			
11	Cat Food, Dry, for adult and junior cats, 35kgs per month (September 2021)			kg	35	P 155.00	P 5,425.00			
	* Delivery of cat food is on a quarterly basis									
	* Payment: in cheque form payable to supplier 20 days after delivery of goods every quarter.									
	Suppliers to indicate the following details to their bid:									
	Brand of the cat food:									
	Delivery Period:									
	Price Validity:									
	Payment Term:									
TOTAL:							P 59,675.00			
TOTAL QUOTED AMOUNT IN WORDS:										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
 Address: _____ Fax No. : _____
 Name of Representative: _____ Email Address: _____
 Position: _____
 Signature: _____ Date: _____