



**UNIVERSITY OF THE PHILIPPINES
BAGUIO**

Governor Pack Road, Baguio City, Benguet, CAR
VAT Reg. TIN: 000-864-006-00007

**REQUEST FOR QUOTATION
Campus Maintenance Office**

Date: December 05, 2022
RFQ No.: 2022.12.032 PR No. : 18129
MOP: NP - Small Value Procurement

Please quote your lowest price, government price (including VAT), on the item/s listed below, subject to the General Conditions below and stating the shortest time of delivery and submit your Quotation duly signed by your representative **not later than 8:00 am, 12 December 2022** in the return envelope attached herewith.

Note:

1. Accomplish this RFQ correctly and properly. All entries must be typewritten and/ or legibly handwritten.
2. Delivery for a minimum period of 15 calendar day/s.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. Bidder should attach a copy of the latest Mayor's/ Business Permit, PhilGEPS Registration Number, Income/ Business Tax Return (for ABCs above Php 500,000.00), Notarized Omnibus Sworn Statement (for ABCs above Php 50,000.00).
6. Submit your quotation at SUPPLY AND PROPERTY MANAGEMENT OFFICE, UNIVERSITY OF THE PHILIPPINES BAGUIO, GOVERNOR PACK ROAD, BAGUIO CITY or you could email your quotation to hdlumague@up.edu.ph or spmo.upbaguio@up.edu.ph.
7. Bidders shall submit original brochures showing certifications of the product being offered, if applicable.
8. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.
9. Failure to follow these instructions will disqualify your entire quotation.

Others:

Supply of Labor and Materials for the Generator Set Repair and Maintenance (2nd posting)

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pis. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
1	Supply of Labor and Materials for the Repair and Maintenance of 315kva Iveco Generator	lot	1			₱ 89,000.00	₱ 89,000.00		
	Scope of Work:								
	Supply and Installation of 1 unit Oil Sender								
	Supply and Installation of 2 units Fuel Filters								
	Supply and Installation of 1 unit Air Filter								
	Supply and Installation of 1 unit Radiator Cap								
	Radiator fins cleaning and flushing and coolant replacement								
	Replacement of 1 unit fanbelt 13 x 1690								
	Supply and Installation of 1 unit Genset Control Module DSE5110 or 6020 or equivalent								
	Rectification of adapter hose from radiator								
	General cleaning the the generator set								
	Delivery term: 15 calendar days								
	Suppliers to indicate the following details to their bid:								
	Price Validity:								
	Delivery Term:								
TOTAL:							₱ 89,000.00		
TOTAL QUOTED AMOUNT IN WORDS:									

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				



MARY ANNE R. RIVERA
Head, SPMO

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____
 Address: _____
 Name of Representative: _____
 Position: _____
 Signature: _____

Tel. No. : _____
 Fax No. : _____
 Email Address: _____
 Date: _____