

UNIVERSITY OF THE PHILIPPINES BAGUIO
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 VAT Reg. TIN: 000-864-006-00007
 Telefax No.: (074) 442-3484
 email address: spmo.upbaguio@up.edu.ph

Request for Quotation
Museo Kordilyera

Date: September 17, 2020
 RFQ No.: RFQ-20-09-002
 MOP: Small Value Procurement

Please quote your lowest price on the item/s listed below, subject to the General Conditions stated herein, starting the shortest time of delivery and submit your Quotation duly signed by your representative not later than **21 September 2020** in a sealed envelope or email to **spmo.upbaguio@up.edu.ph**.

- Note: 1. All entries must be typewritten and/ or legibly handwritten.
 2. Delivery period: **15-30 calendar days after receipt of Purchase Order; Freight on Board (FOB): UP Baguio, if applicable.**
 3. Price validity shall be for a period of 90 calendar days.
 4. **Mayor's/ Business Permit, PhilGEPS Registration Number** shall be attached upon submission of the quotation.
 5. **Payment Terms:** in cheque form payable to supplier 20 days after complete delivery of service.
 6. Others: _____

Reference Book for the Museo Kordilyera

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
	Reference Book for the Museo Kordilyera								
1	BOOK, title: Making Museum Work: A Zero-in Hnadbook"	copy	80			P 1,200.00	P 96,000.00		
TOTAL:							P 96,000.00		
TOTAL QUOTED AMOUNT IN WORDS:									

Please quote at your **government price (including VAT)** and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible or on or before the deadline stated herein.

(Signature)
 IRENE B. ENRIQUEZ
 Chief, SPMO

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
 Address: _____ Fax No. : _____
 Name of Representative: _____ Email Address: _____
 Position: _____
 Signature: _____ Date: _____