

UNIVERSITY OF THE PHILIPPINES BAGUIO

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**Request for Quotation
Cordillera Studies Center**

Date: November 06, 2019
RFQ No.: 1516
MOP: Small Value Procurement

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, starting the shortest time of delivery and submit your Quotation duly signed by your representative not later than **11 November 2019** in the return Envelope attached herewith.

- Note:**
- All entries must be typewritten and/ or legibly handwritten.
 - Delivery period within **15-30 calendar day/s upon final approval of final print.**
 - Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
 - Price validity shall be for a period of 90 calendar days.
 - Mayor's/ Business Permit, PhilGEPS Registration Number, Omnibus Sworn Statement** shall be attached upon submission of the quotation.
 - Bidders shall submit original brochures showing certifications of the product being offered, if applicable.
 - Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.
 - Others: _____

Printing of The Cordillera Review Volume 8, No. 1

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
	Printing of The Cordillera Review Volume 8, No. 1								
1	Printing of The Cordillera Review, vol. VIII, No. 1, Size: 6" x 9" (folded size); No. of pages: 4-page cover + 150-160 inside pages; Cover: Stock: Foldcote cal 12, Color: Full Colors, Others: with matte lamination; Inside: Stock: matte 60 lbs, Color: one (1) color; Process: CTP Offset printing; Binding: Smythesewn Perfect; Quantity: 300 copies; Lay-out ready (InDesign file). Print-out to be provided by Printing Press for approval and signature prior to mass printing. Printing press must guarantee the delivery of a clean, well-bound product with no dirt, smudges or wrinkling especially along the spine; including ISBN processing and bar code ; Delivery: must include delivery charge, delivery within 15-30 days of print-out sign off	lot	1			P 100,000.00	P 100,000.00		
TOTAL:							P 100,000.00		
TOTAL QUOTED AMOUNT IN WORDS:									

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible or on or before the deadline stated herein.

IRENE J. ENRIQUEZ
Chief, SPMO

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
Address: _____ Fax No. : _____
Name of Representative: _____ Email Address: _____
Position: _____
Signature: _____ Date: _____