



UNIVERSITY OF THE PHILIPPINES BAGUIO
 Governor Pack Road, Baguio City, Benguet, CAR
 VAT Reg. TIN: 000-864-006-00007
 Telefax No.: (074) 442-3484

Request for Quotation
UPB Supply and Property Management Office

Date: September 03, 2020
 RFQ No.: 1714
 MOP: Shopping

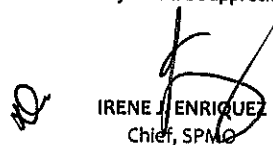
Please quote your lowest price on the Item/s listed below, subject to the General Conditions stated herein, starting the shortest time of delivery and submit your Quotation duly signed by your representative not later than September 09, 2020 @ 5:00 pm in a sealed envelope or email to spmo.upbagulo@up.edu.ph

- Note: 1. All entries must be typewritten and/ or legibly handwritten.
 2. Delivery period within 30 Calendar days from the receipt of Purchase Order.
 2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
 4. Price validity shall be for a period of 90 calendar days
 5. Mayor's/Business Permit, Income/Business Tax Returns, Duly Notarized Omnibus Sworn Statement and PhilGEPS Registration Number shall be attached upon submission of the quotation.
 6. Bidders must indicate the Brand and Model Number offered when appropriate.
 7. Others: Payment Terms In Check Form payable to supplier 20 days after complete delivery

Various office supplies and ink consumables for the university

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
1	Ink Cart, Epson 6641 T6641 Black, Epso C13T664100 for Epson L360 printer	pc	8			370.00	2,960.00		
2	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	rm	15			330.00	4,950.00		
3	Paper, Matte sticker paper, A4 20's/pack	pck	60			85.00	5,100.00		
4	Toner Cart, CF400A (HP201A) black for HP Color Laserjet Pro M252dw	crt	2			5,480.00	10,960.00		
5	Toner Cart, CF401A (HP201A) Cyan for HP Color Laserjet Pro M252dw	crt	2			6,266.00	12,532.00		
6	Toner Cart, CF402A (HP201A) Yellow for HP Color laserjet Pro M252dw	crt	2			6,266.00	12,532.00		
7	Toner Cart, CF403A (HP201A) Magenta for HP Color Laserjet Pro M252dw	crt	2			6,266.00	12,532.00		
8	Toner Cart, CF410A (HP410A) Black for HP Color Laserjet Pro 400 M452dn	crt	2			5,070.00	10,140.00		
9	Toner Cart, CF411A (HP410A) Cyan for Hp Color Laserjet Pro 400 M452dn	crt	2			5,764.00	11,528.00		
10	Toner Cart, CF412A (HP410A) Yellow for HP Color Laserjet Pro 400 M452dn	crt	2			5,764.00	11,528.00		
11	Toner Cart, CF413A (HP410A) Magenta for HP Color Laserjet Pro M452dn	crt	2			5,764.00	11,528.00		
12	Pencil with eraser, No.2, color yellow, Good Quality, Wood Clinched	pc	150			8.00	1,200.00		
TOTAL:							₱ 107,490.00		
TOTAL QUOTED AMOUNT IN WORDS:									

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible or on or before the deadline stated herein.


 IRENE J. ENRIQUEZ
 Chief, SPMO

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
 Address: _____ Fax No. : _____
 Name of Representative: _____ Email Address: _____
 Position: _____
 Signature: _____ Date: _____