

UNIVERSITY OF THE PHILIPPINES BAGUIO  
 Governor Pack Road, Baguio City, Benguet, CAR  
 VAT Reg. TIN: 000-864-006-00007  
 Telefax No.: (074) 442-3484  
 email address: spmo.upbaguio@up.edu.ph

**Request for Quotation  
 Musco Kordilyera**

Date: September 07, 2020  
 RFQ No.: 1717  
 MOP: Small Value Procurement

Please quote your lowest price on the item/s listed below, subject to the General Conditions stated herein, starting the shortest time of delivery and submit your Quotation duly signed by your representative not later than **10 September 2020** in a sealed envelope or email to **spmo.upbaguio@up.edu.ph**.

- Note: 1. All entries must be typewritten and/ or legibly handwritten.  
 2. Delivery period: **within 15-30 days upon receipt of Purchase Order (PO)**.  
 3. Price validity shall be for a period of 90 calendar days.  
 4. **Mayor's/ Business Permit, PhilGEPS Registration Number, Omnibus Sworn Statement (for ABCs above Php 50,000.00)** shall be attached upon submission of the quotation.  
 5. **Payment Terms:** in cheque form payable to supplier 20 days after complete delivery of goods/ service.  
 6. Others: \_\_\_\_\_

**Supplies for Museum Management Training**

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	Delivery Period (in days)
				YES	NO					
<b>Supplies for Museum Management Training</b>										
1	Body/Tailor's Tape measure, color green, 150cm/60	pc	150			P 40.00	P 6,000.00			
2	Dusting Brush, plastic handle with hanging hole, 10" long, synthetic fiber material ( <i>please see attached picture for reference</i> )	pc	150			P 135.00	P 20,250.00			
3	Glassine Sheets, 24" x 36", Neutral pH, acid free translucent, off white color, Weight: 40gsm, 500 sheets/ ream	rm	1			P 45,000.00	P 45,000.00			
4	Hake brush, flat shape, Golden Nylon Hair material, tin ferrule, wooden handle, oil painting, education series; sizes: 1"-inc, 1.5"-inch (no.4), 2"-inch (no.8), 3"-inc (no.10) ( <i>please see attached picture for reference</i> )	set	150			P 250.00	P 37,500.00			
							<b>TOTAL:</b>	<b>P 108,750.00</b>		
<b>TOTAL QUOTED AMOUNT IN WORDS:</b>										

Please quote at your **government price (including VAT)** and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible or on or before the deadline stated herein.

  
 IRENE J. ENRIQUEZ  
 Chief, SPMO

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_ Tel. No. : \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax No. : \_\_\_\_\_  
 Name of Representative: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Position: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

