



UNIVERSITY OF THE PHILIPPINES BAGUIO  
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**Request for Quotation**  
**PROCUREMENT PROJECT: Laboratory Services (Sequencing Services for Fungi)**  
**PR No. 14517**  
**Approved Budget for the Contract: P 80,000.00**

Date: May 27, 2021  
 RFQ No.: 2072  
 MOP: Small Value Procurement

**INSTRUCTIONS:**

1. Accomplish this RFQ correctly and properly. All entries must be typewritten and/ or legibly handwritten.
2. Bidder should attach a copy of the latest Mayor's/ Business Permit, PhilGEPS Registration Number, Omnibus Sworn Statement (for ABCs above Php 50,000.00).
3. Submit your quotation at **SUPPLY AND PROPERTY MANAGEMENT OFFICE (SPMO), UNIVERSITY OF THE PHILIPPINES BAGUIO, GOVERNOR PACK ROAD, BAGUIO CITY** or you could email your quotation to spmo.upbaguio@up.edu.ph NOT LATER THAN 12:00 NN on 1 June 2021.
4. Failure to follow these instructions will disqualify your entire quotation.
5. PAYMENT: within 30 days from completion and acceptance of delivery.

Please quote at your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The statement below shall be the basis for the evaluation and calculation of your quotation.

  
 RODOLFO T. SIAT, JR.  
 Chief, SPMO

ITEM NO.	GENERAL DESCRIPTION	Compliance with technical specifications (Pls. check)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
	<b>PROCUREMENT PROJECT: Laboratory Services (Sequencing Services for Fungi)</b>									
1	Various Sequencing Services for Fungi. Includes; Single-pass DNA Std Sequencing w/ BLAST, Bidirectional DNA Std Seq. w/ BLAST, Customized Sequencing w/ gDNA extaction, PRC purification, Std PCR amplification, and Species identification.			lot	1	P 80,000.00	P 80,000.00			
	Suppliers to indicate the following details to their bid: <i>Delivery Period: within 30 calendar days</i> <i>Price Validity:</i>									
<b>TOTAL:</b>							<b>P 80,000.00</b>			
<b>TOTAL QUOTED AMOUNT IN WORDS:</b>										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____	Tel. No. : _____
Address: _____	Fax No. : _____
Name of Representative: _____	Email Address: _____
Position: _____	Date: _____
Signature: _____	

## PROJECT 7 (Hipol)- Sequencing Services

### Conditions:

1. Sequencing services shall include:

	Pure Culture	PCR product
gDNA extraction	X	
PCR amplification	X	
PCR product clean-up	X	X
Bidirectional DNA sequencing (without bioinformatics report)	X	X

2. Universal primers to be used in the services shall be provided by the supplier/sequencing facility (e.g. universal ITS Primers, ITS1 and ITS4);
3. Type and number of services to be availed depends on the need for the particular month. Initial estimate of samples for sequencing are: 13 pure fungal cultures and 4 PCR products -- amount may change based on the need;
4. Services will be availed for the period of May-July 2021;
5. Samples may be sent once or twice per month. Services shall be inclusive of pick-up or shipping fee from UP Baguio to the supplier office and/or the sequencing facility;
6. Payment will be at the end of the period or until the allotted budget is expended based on the service availed. Bills will be based on the number of actual samples to which the services are availed with result.