



**UNIVERSITY OF THE PHILIPPINES
BAGUIO**

Governor Pack Road, Baguio City, Benguet, CAR
VAT Reg. TIN: 000-864-006-00007

REQUEST FOR QUOTATION
UPB College of Social Sciences

Date: DEC. 01 2021
RFQ No.: 2338
MOP: Small Value Procurement
SOF: General Fund-01

Please quote your lowest price on the item/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your Quotation duly signed by your representative not later than (DEC. 06 2021) in the return envelope attached herewith.

Note:

1. All entries must be typewritten or in print.
2. Delivery for a minimum period of **30 calendar days**.
3. Warranty shall be for a period of **six (6) months** for supplies and materials, **one (1) year** for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of **90 calendar days**.
5. **PhilGEPS Registration Certificate** shall be attached upon submission of the quotation (if applicable).
6. Bidders shall submit original brochures showing certifications of the product being offered.
7. Bidders must indicate the **BRAND and MODEL NUMBER** offered when appropriate.
8. Terms of payment: **45 days** upon the acceptance delivery of the items.
9. **Business Permit / Mayor's Permit (yr)**
10. **Omnibus Sworn Statement (P50,000 & Above)** to be submitted before issuance of Purchase Order
11. **ITR / Business Tax Return / EPS Print out**
12. Management reserves the right to reject outright any contingent bids.

Others:

Supply and Delivery of COVID 19 Response Items

GENERAL DESCRIPTION	QTY / UOM	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	REMARKS
		YES	NO					
Automatic Alcohol Dispenser Plugin Power and Battery Operated Option	14 pc			PHP 5,500.00	PHP 77,000.00			
TOTAL					PHP 77,000.00			
TOTAL QUOTED AMOUNT IN WORDS: Seventy-Seven Thousand pesos and Zero cents								

Please quote at your government price (Including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Canvassed By:

Tel no.: _____
Email: _____

RODOLFO T. SYAT
ADMINISTRATIVE OFFICER III

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____	Tel. No. : _____
Address: _____	Fax No. : _____
Name of Representative: _____	Email Address: _____
Position: _____	Date: _____
Signature: _____	