

**UNIVERSITY OF THE PHILIPPINES BAGUIO**

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 Telephone No. 074.442.3484
 Email Address: spmo.upbaguio@up.edu.ph

REQUEST FOR QUOTATION (RFQ)

PROCUREMENT PROJECT: Supply and Delivery of Laboratory Services for Project ARABICA
 Purchase Request No.: 15751
 Approved Budget for the Contract: Php 200,000.00

Date: February 03, 2022
 RFQ No.: 2375
 MOP: NP-SVP

INSTRUCTIONS:

- Accomplish this RFQ correctly and completely.
- Bidder should attach a copy of the latest Mayor's/ Business Permit, PhilGEPS Registration and Omnibus Sworn Statement.**
- Failure to comply with any of the Technical Specifications will disqualify the quotation.
- Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at jebagsic@up.edu.ph and cc: spmo.upbaguio@up.edu.ph with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on 07 February, 2022.**
- Failure to follow these instructions will disqualify your entire quotation.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

RODOLFO T. SUYAT, JR.
 Chief, SPMO

| ITEM NO. | GENERAL DESCRIPTION | STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK) | | UOM | QTY | UNIT PRICE | TOTAL PRICE | QUOTED UNIT PRICE | TOTAL QUOTED PRICE |
|--------------------------------------|---|--|----|-----|-----|------------|-------------------|-------------------|--------------------|
| | | YES | NO | | | | | | |
| 1 | Analysis for the chromatographic detection of coffee compounds | | | spl | 20 | 10,000.00 | 200,000.00 | | |
| | -Delivery Period: within 90 calendar days upon receipt of Purchase Order | | | | | | | | |
| | -PLEASE INDICATE WARRANTY OFFERED FOR THE ITEM | | | | | | | | |
| | -xxx Nothing Follows xxx- | | | | | | | | |
| TOTAL: | | | | | | | 200,000.00 | BID TOTAL: | |
| TOTAL QUOTED AMOUNT IN WORDS: | | | | | | | | | |

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
 Address: _____ Fax No. : _____
 Name of Representative: _____ Email Address: _____
 Position: _____ Date: _____
 Signature: _____