



UNIVERSITY OF THE PHILIPPINES BAGUIO
 Governor Pack Road, Baguio City, Benguet, CAR
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Request for Quotation
PROCUREMENT PROJECT: Annual Physical Examination for CY 2022
PR No. 15838

Approved Budget for the Contract: Php 300,000.00

Date: February 16, 2022
 RFQ No.: 2391
 MOP: NP - Small Value Procurement

INSTRUCTIONS:

1. Accomplish this RFQ correctly and properly. All entries must be typewritten and/ or legibly handwritten.
2. Bidder should attach a copy of the latest Mayor's/ Business Permit, PhilGEPS Registration Number, Omnibus Sworn Statement (for ABCs above Php 50,000.00), DOH permit/ accreditation (or related permit).
3. Submit your quotation at SUPPLY AND PROPERTY MANAGEMENT OFFICE (SPMO), UNIVERSITY OF THE PHILIPPINES BAGUIO, GOVERNOR PACK ROAD, BAGUIO CITY or you could email your quotation to hdlumague@up.edu.ph cc: spmo.upbaguio@up.edu.ph NOT LATER THAN 12:00 NN on 22 February 2022.
4. Failure to follow these instructions will disqualify your entire quotation.
5. Please note that payment in cheque form will be made not more than 20 working days from submission and acceptance of a complete and correct test results.

Please quote at your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The statement below shall be the basis for the evaluation and calculation of your quotation.

RODOLFO V. SUBAT, JR.

Chief, Supply & Property Management Office

ITEM NO.	GENERAL DESCRIPTION	Compliance with technical specifications (Pls. check)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
	PROCUREMENT PROJECT: Annual Physical Examination for CY 2022									
	PROVISION OF THE FOLLOWING LABORATORY TEST/SERVICES FOR THE UPBAGUIO EMPLOYEES:			persons	200	₱ 1,500.00	₱ 300,000.00			
	Basic/ Routine Examinations:									
1	Chest X-ray									
2	Complete Blood Count									
3	Urinalysis									
4	Fecalysis/ Stool Exam									
	Blood Chemistry:									
5	Fasting Blood Sugar									
6	Blood Urea Nitrogen									
7	Creatinine									
8	SGOT									
9	SGPT									
10	Serum Uric Acid									
11	Lipid Profile (Total Cholesterol, Triglycerides, HDL-C /LDL-C)									
12	Electrocardiogram									
	CONDITIONS:									
	1. Provision of services must be done in-plant for two (2) weeks, tentative schedule is March 28 to April 1 and April 4 to 8, 2022.									
	2. The Contract shall be awarded as one (1) Lot.									
	3. Payment will be based on the actual number / charges of availment.									
	4. 20 patients per day will be scheduled from 7:30 am to 11:30 am. Name of patients will be provided.									
	5. All major equipment necessary for laboratory examinations be found in their facility and in proper condition and calibration.									
	6. Service provider should be Baguio-based, preferably near the UP Baguio Campus for easy verification of results and for patients' convenience in cases where repeat tests are required.									
	7. Results to be provided at most 2 weeks after the scheduled APE.									
	Suppliers to indicate the following details to their bid:									
	Price Validity:									
TOTAL:							₱ 300,000.00			
TOTAL QUOTED AMOUNT IN WORDS:										

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		YES	NO						
PLEASE QUOTE YOUR OFFER/ PRICE FOR THE TESTS LISTED BELOW WHICH MAYBE AVAILED BY EMPLOYEES. YOUR BID FOR THESE TESTS SHALL NOT BE INCLUDED IN THE COMPUTATION OF THE BID:									
Special Examinations:									
	Abdominal Ultrasound								
	Pap's Smear								
	Pelvic Ultrasound								
	Prostate Specific Antigen								
	Sono-mammogram								
	HBS Ag determination (Hepatitis B screening)								

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
Address: _____ Fax No. : _____
Name of Representative: _____ Email Address: _____
Position: _____
Signature: _____ Date: _____