



UNIVERSITY OF THE PHILIPPINES BAGUIO

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REQUEST FOR QUOTATION (RFQ)

PROCUREMENT PROJECT: Supply and Delivery of Various IT Equipment and Accessory for the University
Purchase Request No.: 15797; 15768
Approved Budget for the Contract: Php 279,277.00

Date: 28 February, 2022
RFQ No.: 2411
MOP: NP-SVP

INSTRUCTIONS:

1. Accomplish this RFQ correctly and completely.
2. Bidder should attach a copy of the latest Mayor's/ Business Permit, PhilGEPs Registration and Omnibus Sworn Statement.
3. Failure to comply with any of the Technical Specifications will disqualify the quotation.
4. Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at jebagsic@up.edu.ph and cc: spmou.upbaguio@up.edu.ph with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on 04 March, 2022.
5. Failure to follow these instructions will disqualify your entire quotation.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

RODOLFO T. SUYAT, JR.
Chief, SPMO

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
		YES	NO						
1	All-in One Desktop (processor:at least 2C/4T or 4C/4T,2-4MBupto 3-4Ghz;memory: 8GB DDR4;storage:512GB;GPU:multi-pipeline(48-80EU);Display:21.5"LED FullHD 1080p; Camera:720p HD;speaker:stereo;Mic:mono;Network:Gigabit Ethernet RJ45 LAN,			un	2	65,000.00	130,000.00		
2	Desktop Computer; 21.5 inch LED-backlit display; 1920 by 1080 resolution; 2.3 GHz processor; 8 GB unified memory (configurable to 16 GB); 256 GB storage (can be upgraded to 1 TB); keyboard and mouse included			un	1	64,990.00	64,990.00		
3	Document Scanner; flatbed with ADF; 3-pass duplex; Max resolution 1200 x 1200; Max scanning area for ADF 215.9 x 3048 mm; weight capacity 50 sheets			un	1	23,995.00	23,995.00		
4	External hard-drive; 1 TB storage, 2.5" HDD, USB 3.0			un	2	2,651.00	5,302.00		
5	Laptop Computer; 13.3-inch LED-backlit display; M1 chip 8-core CPU; 8 GB unified memory (configurable to 16 GB); 256 GB storage (configurable to 1 TB)			un	1	54,990.00	54,990.00		
	-Delivery Period: within 30 calendar days upon receipt of Purchase Order								
	-PLEASE INDICATE WARRANTY OFFERED FOR THE ITEM								
	-xxx Nothing Follows xxx-								
TOTAL: 279,277.00							BID TOTAL:		
TOTAL QUOTED AMOUNT IN WORDS:									

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____
Address: _____
Name of Representative: _____
Position: _____
Signature: _____

Tel. No. : _____
Fax No. : _____
Email Address: _____
Date: _____