



UNIVERSITY OF THE PHILIPPINES BAGUIO

Governor Pack Road, Baguio City, Benguet, CAR, PH
VAT Reg. TIN: 000-864-006-00007

PURCHASE ORDER

College of Science

Supplier	: FILCRAFTERS INCORPORATED	P.O. No.	: SPMO.GF.22.05.066 (2569)
Address	: 484 G. Araneta Avenue, Brgy. Dona Imelda Quezon City, Metro Manila	Date	: 02 May, 2022
Contact#/Email	: 74.533.2656	Mode of Procurement	: NP - Small Value Procurement
TIN	: 008-139-574-000	PR No.	: 16027

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	: Supply & Property Management Office, UP Baguio	Delivery Term	: FOB -Destination
Contact Person	: James Benedict E. Bagsic	Payment Term	: 30 calendar days
Contact Address	: Governor Pack Road, Baguio City, PH	Date of Delivery	: 30 calendar days
Contact #/Email	: 074.442.3484 / spmo.upbaguio@up.edu.ph		: upon receipt of Purchase Order

STOCK/ PROPERTY NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
	un	Office Chair, Black Mesh Backrest and Headrest, T-Armrest, Nylon base	3	8,475.00	25,425.00
	un	Office Table, Nixon Table Metal Legs, 160cm x 60cm x 75cm with Fix Pedestal	3	10,495.00	31,485.00
-xxx Nothing Follows xxx-					
Canvass no. PC22.04.074					

(Total Amount in Words): Fifty Six Thousand Nine Hundred Ten Pesos **56,910.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

MA. ANTONETTE CEDENO
Signature over printed name of supplier

Dymphna N. Javier

DYMPHNA N. JAVIER

Signature over printed name of supplier

Signature over Printed Name of Authorized Official

Date

Dean, College of Science

Designation

Funds Cluster : **01 101101** API 2022 CS

ORS/BURS N.B.T.Y: 02-101101-2022-05-303

Funds Available :

Date of the ORS/BURS : 05.04.2022

Cecile G. Dangawen
CECILE G. DANGAWEN
Chief, Accounting Office

MAY 04 2022 Amount **56,910.00**

NT OFFICE (SPMO)
UP BAGUIO

MAY 10 2022



Republic of the Philippines
UNIVERSITY OF THE PHILIPPINES BAGUIO
Governor Pack Road, Baguio City 2600
Telefax No. 442-3888/442-3484
www.upb.edu.ph

Notice to Proceed

02 May, 2022

ANTONNETTE CEDEÑO
Project and Design Consultant
FILCRAFTERS INCORPORATED
484 G. Araneta Avenue, Brgy. Dona Imelda Quezon City
Tel. No: 74.533.2656


Dear Ms. **CEDEÑO**:

Notice is hereby given to FILCRAFTERS INCORPORATED, represented by its Project and Design Consultant, ANTONNETTE CEDEÑO that work may commence on the Supply and Delivery of Various Office Furnitures for College of Science effective on _____ or _____ calendar day/s after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and condition of the agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,


DYMPHNA N. JAVIER
Dean, College of Science

I acknowledge receipt of this Notice on:

Name of Representative of Bidder:

Authorized Signature:

MAY 11 2022

MA. Antonette Cedeno

