



Republic of the Philippines
University of the Philippines Baguio
Governor Pack Road, Baguio City
Telefax No. 442-3888/442-3484
www.upb.edu.ph

Notice to Proceed

May 10, 2022

Robelyn C. Gurang
Proprietor
Roby's Pick Woodworks
402 Zarate Village, Pinsao Proper, Baguio City
(0917) 639-0628

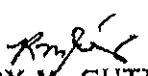
Dear Ms. Gurang:

Notice is hereby given to Roby's Pick Woodworks represented by its *Proprietor, Robelyn C. Gurang*, that work may commence on the **Supply of Labor and Materials for the Fabrication of Museum Kit Sets** effective on MAY 19 2022 or _____ day/s after the receipt of this notice.

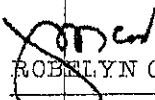
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,


ROSEMARY M. GUTIERREZ
Vice Chancellor for Academic Affairs

Conforme:


ROBELYN C. GURANG

(Name of Representative of Bidder)

Date: MAY 19, 2022



UNIVERSITY OF THE PHILIPPINES BAGUIO

Supply & Property Management Office
Governor Pack Road, Baguio City
VAT Reg. TIN: 000-864-006-00007

PURCHASE ORDER
Museo Kardiyera

Supplier: Roby's Pick Woodworks
Address: 402 Zarate Village, Pinsao Proper, Baguio City
Telephone No.: (0917) 639-0628
E-mail: robelyngurang_06@yahoo.com, robyspick@gmail.com
TIN: 769-368-021-000
PO No.: SPMO-TF-22-05-076 (2594)
Date: 10-May-2022
Mode of Procurement: NP - Small Value Procurement
PR No.: 16139

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply and Property Management Office (SPMO), UP Baguio
Contact Person: Brian D. Lumague
Contact Address: Governor Pack Road, Baguio City
Contact #/ Email: (074) 442-3484/ bdlumague@up.edu.ph
Delivery Term: E.O.B. - Destination (UP Baguio)
Payment Term: 30 calendar days
Date of Delivery: 15-30 calendar days after receipt of P.O.

Table with 6 columns: Stock/Property No., Unit, Description, Qty, Unit Cost, Amount. Row 1: Supply of Labor and Materials for the Fabrication of Museum Kit Sets. Row 2: Supply of labor and materials for the fabrication of 200 museum kits sets that include: Kit Box, Kit Organizer, Kit Bag.

[Total Amount in Words]: Two Hundred Sixteen Thousand Pesos P 216,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours, ROSEMARY M. QUTIERREZ, Vice Chancellor for Academic Affairs. Conformed: ROBELYN C. GURANG, Signature over Printed Name of Supplier, MAY 18 2022 Date

Fund Cluster: 07 308603 CHED MUSEUM TRAINING II
Funds Available:
ORs/BURS No.: 02-308603-2022-05-253
Date of the ORs/BURS: 05-12-2022
Amount: 216,000.00
MAY 12 2022
CECILE A. DANCAWEN, Chief, Accounting Office

MAY 16 2022 4:57 PM

MAY 16 2022 MANAGEMENT OFFICE (SPMO)



Republic of the Philippines
University of the Philippines Baguio
Governor Pack Road, Baguio City
Telefax No. 442-3888/442-3484
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Notice of Award

May 10, 2022

Robelyn C. Gurang
Proprietor
Roby's Pick Woodworks
402 Zarate Village, Pinsao Proper, Baguio City
(0917) 639-0628

Dear Ms. Gurang:

We are happy to notify you that your bid for the execution for the Supply of Labor and Materials for the Fabrication of Museum Kit Sets under Abstract of Quotations No. *PC-22-04-097* dated April 19, 2022 is hereby awarded to you at a contract price equivalent to **Two Hundred Sixteen Thousand Pesos (Php 216,000.00)**.

You are hereby required to enter into the contract within ten (10) calendar days upon receipt of this Notice of Award.

Very truly yours,


CORAZON L. ABANSIG
Chancellor

Conforme:


ROBELYN C. GURANG

(Name of Representative of Bidder)

Date: MAY 12, 2022



BIDS AND AWARDS COMMITTEE
University of the Philippines Baguio
Governor Pack Road, Baguio City

**ABSTRACT OF QUOTATION FOR THE
FABRICATION OF MUSEUM KITS FOR UP BAGUIO**

Canvass no. **PC-22-04-097**

Date: 19 April 2022

Item No.	PARTICULARS		Unit Cost	Roby's Pick Woodworks	Boslay Arts and Crafts	Topskill Handicraft
	QTY	UNIT				
			Supply of Labor and Materials for the Fabrication of Museum Kit Sets (RFQ No. 2472)			
1	1	lot	Supply of labor and materials for the fabrication of 200 museum kits sets that include:	220,000.00	216,000.00	no bid
			Kit Box: 11"X13.5"X2.7 (Lxwxh) Material: All Sides, Solid Pine Wood, Top&Bottom Surface: Richmond Color: Light Colored/Dark Colored Depending On Availability Of Stock Locktype: Hooktype,			
			Kit Organizer: Size: 8.5"X9". Canvass Cloth with Strap Printed With MK Brand and MMT Logo			
			Kit Bag: High density, black cloth CC13mm thickness 13x16x3 inches (bottom fold), 20 inches long for handle with rubber cut print of MK artwork front side and MK and MMT logo at the back			
			Delivery Term		15-30 calendar days after receipt of P.O.	
			Documentary Requirements:			
			Mayor's/ Business Permit:	comply	no submission	no submission
			PhilGEPS Registration Classification	Red	Red	Red
			PhilGEPS Registration Number	319225	196867	171830
			Omnibus Sworn Statement (for ABCs above Php 50,000)			

Mode of Procurement: NP - Small Value Procurement
PhilGEPS Reference No.: 8570475

Canvassed by: *Brian D. Lumague*

RECOMMENDATION:

For item 1, Roby's Pick Woodworks is the sole and responsive bidder.

Committee on Bids and Awards:

SANTOS JOSE O. DACANAY III
Chair

Joel M. Addawe
JOEL M. ADDAWE
Vice Chair

Grazette K. Micklay
GRAZETTE K. MICKLAY
Member

Cecilia F. S.M. Aralos
CECILIA F. S.M. ARALOS
Member

Gloria Q. Rodriguez
GLORIA Q. RODRIGUEZA
Member

Action of Head of the Procuring Entity: **APPROVED**

Corazon L. Abansi
CORAZON L. ABANSI
Chancellor

SUPPLY ENTITY
MAY 06 2022
MANAGEMENT OFFICE (SHEO)
U.P. BAGUIO

MAY 10 2022

8:32 AM