



**UNIVERSITY OF THE PHILIPPINES  
BAGUIO**

Governor Pack Road, Baguio City, Benguet, CAR  
VAT Reg. TIN: 000-864-006-00007

**REQUEST FOR QUOTATION  
UPB Museo Kordilyera**

Date: MAR. 30 2022  
RFQ No.: 2475 - PR#  
MOP: Small Value Procurement

Please quote your lowest price on the item/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your Quotation duly signed by your representative not later than (APR. 04 2022) in the return envelope attached herewith.

**Note:**

1. All entries must be typewritten or in print.
2. Delivery for a minimum period of 6 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission of the quotation (if applicable).
6. Bidders shall submit original brochures showing certifications of the product being offered.
7. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.

**Others:**

Hotel Accommodation for the Trainor and Team Members for the Digital Loom Workshop

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
2	Lodging and accommodation for UP Diliman CORDITEX team members from April 7 - April 11, 2022 in Baguio. (4 days x 7500 per day for 2 rooms) for 4 pax	lot	1			PHP 30,000.00	PHP 30,000.00		
1	Lodging and accommodation for the Digital Loom Trainor from April 7 - April 13, 2022 in Baguio City. (6 days x 5,000 per day) for 1 pax	lot	1			PHP 30,000.00	PHP 30,000.00		
<b>TOTAL</b>							<b>PHP 60,000.00</b>		

**TOTAL QUOTED AMOUNT IN WORDS:** Sixty Thousand pesos and Zero cents

Please quote at your government price (Including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

  
**RODOLFO T. SYAT**  
 ADMINISTRATIVE OFFICER III

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: \_\_\_\_\_ Tel. No. : \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax No. : \_\_\_\_\_  
 Name of Representative: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Position: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature: \_\_\_\_\_