



UNIVERSITY OF THE PHILIPPINES BAGUIO

Governor Pack Road, Baguio City, Benguet, CAR, PH
VAT Reg. TIN: 000-864-006-00007

PURCHASE ORDER

College of Science

Supplier	: HEXACOM ENTERPRISES	P.O. No.	: SPMO.GF.22.05.092 (2630)
Address	: Stall No. 1 Adivay Bldg., 22 Bonifacio Street, Baguio City	Date	: 27 May, 2022
Contact#/Email	: 74.442.0198	Mode of Procurement	: NP - Small Value Procurement
TIN	: 941-765-748-000	PR No.	: 16273

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	: Supply & Property Management Office, UP Baguio	Delivery Term	: FOB -Destination
Contact Person	: James Benedict E. Bagsic	Payment Term	: 30 calendar days
Contact Address	: Governor Pack Road, Baguio City, PH	Date of Delivery	: 30 calendar days
Contact #/Email	: 074.442.3484 / spmo.upbaguio@up.edu.ph		: upon receipt of Purchase Order

STOCK/ PROPERTY NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
	set	USB Headset-Noise-Cancelling Microphone, Plantronics 3220	2	2,485.00	4,970.00
-*** Nothing Follows ***-					
Canvass no. PC22.04.100					

(Total Amount in Words): Four Thousand Nine Hundred Seventy Pesos **4,970.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed on the undelivered item/s.

Conforme:

 **Hexacom Enterprises**
Computer Sales and Services
Signature over printed name of supplier
Telefax: (074) 442-0198

Date

JUN 03 2022

Very truly yours,

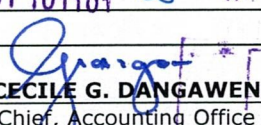


DYMPHNA N. JAVIER

Signature over Printed Name of Authorized Official

Dean, College of Science

Designation

Funds Cluster	: 01 101101 ds SUPPLY PROPERTY	ORS/BURS No.	: 02-101101-2022-05-411
Funds Available	: 	Date of the ORS/BURS	: 05-30-2022
	CECILE G. DANGAWEN Chief, Accounting Office	Amount	: 4,970

PROPERTY MANAGEMENT OFFICE (SPMO)
UP BAGUIO

JUN 03 2022



Republic of the Philippines
UNIVERSITY OF THE PHILIPPINES BAGUIO
Governor Pack Road, Baguio City 2600
Telefax No. 442-3888/442-3484
www.upb.edu.ph

Notice to Proceed

27 May, 2022

MALOU YUSONGCO

Sales Executive

HEXACOM ENTERPRISES

Stall No. 1 Adivay Bldg., 22 Bonifacio Street, Baguio City

Tel. No: 74.442.0198

Dear Ms. **YUSONGCO**:

Notice is hereby given to HEXACOM ENTERPRISES, represented by its Sales Executive, MALOU YUSONGCO that work may commence on the Supply and Delivery of IT Accessories for College of Science effective on _____ or _____ calendar day/s after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and condition of the agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,


DYMPHNA N. JAVIER

Dean, College of Science

I acknowledge receipt of this Notice on:

Name of Representative of Bidder: _____

Authorized Signature: _____

 **HEXACOM Enterprises**
Computer Sales and Services
No. 1 Adivay Bldg., Bonifacio St., Baguio City
Telefax: (074) 442-0198
JUN 06 2022