



# UNIVERSITY OF THE PHILIPPINES BAGUIO

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## REQUEST FOR QUOTATION (RFQ)

PROCUREMENT PROJECT: Supply and Delivery of Various Appliances for the University  
Purchase Request No.: 16554; 16558  
Approved Budget for the Contract: Php 94,000.00

Date: 26 May, 2022  
RFQ No.: 2550  
MOP: NP-SVP

### INSTRUCTIONS:

- Accomplish this RFQ correctly and completely.
- Bidder should attach a copy of the latest Mayor's/ Business Permit, PhilGEPS Registration and Omnibus Sworn Statement.**
- Failure to comply with any of the Technical Specifications will disqualify the quotation.
- Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at [jebagsic@up.edu.ph](mailto:jebagsic@up.edu.ph) and cc: [spmo.upbaguio@up.edu.ph](mailto:spmo.upbaguio@up.edu.ph) with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on 31 May, 2022.**
- Failure to follow these instructions will disqualify your entire quotation.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

RODOLFO T. SUYA, JR.  
Chief, SPMO

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
		YES	NO						
1	4 Gas Burners stainless drip tray Gas thermostat oven To be delivered in UP Balay, Delivery fee included			pc	1	34,000.00	34,000.00		
2	9 cu. ft. HD Inverter No Frost Refrigerator Bottom Freezer Heavy Duty Inverter Energy Efficient Compressor Triple Bottom Freezer Drawers To be delivered in UP Balay, Delivery fee included			pc	1	30,000.00	30,000.00		
3	Water Dispenser, black Top loading Compressor cooling Fast cooling Free standing With hot normal & cold water 32x33x985mm			un	3	10,000.00	30,000.00		
	<b>Note:</b>								
	For items 1 and 2, to be delivered at the University of the Philippines Dilliman, UP Balay, #29 Juan Luna Street, Quezon City								
	<b>-Delivery Period: within 30 calendar days upon receipt of Purchase Order</b>								
	<b>-PLEASE INDICATE WARRANTY OFFERED FOR THE ITEM</b>								
	<b>-*** Nothing Follows ***</b>								
<b>TOTAL: 94,000.00</b>							<b>BID TOTAL:</b>		
<b>TOTAL QUOTED AMOUNT IN WORDS:</b>									

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Name of Representative: \_\_\_\_\_  
Position: \_\_\_\_\_  
Signature: \_\_\_\_\_

Tel. No. : \_\_\_\_\_  
Fax No. : \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Date: \_\_\_\_\_