

UNIVERSITY OF THE PHILIPPINES BAGUIO

Governor Pack Road, Baguio City, Benguet, CAR, PH VAT Reg. TIN: 000-864-006-00007

PURCHASE ORDER

Supply and Property Management Office

Supplier	:	HEXACOM ENTERPRISES	P.O. No.	:	SPMO.TF.22.07.126 (2719)
Address	:	Stall No. 1 Adivay Bldg., 22 Bonifacio Street, Baguio City	Date	:	05 July, 2022
Contact#/Email	:	74.442.0198	Mode of Procurement	:	NP - Small Value Procurement

941-765-748-000 TIN PR No.

16756; 16695; 16243

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply & Property Management Office, UP Baguio
Contact Person: James Benedict E. Bagsic : FOB -Destination **Delivery Term** Payment Term 30 calendar days Contact Address: Governor Pack Road, Baguio City, PH Date of Delivery 30 calendar days

Contact #/Email: 074.442.3484 / spmo.upbaguio@up.edu.ph

upon receipt of Purchase Order

STOCK/ PROPERTY NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
	рс	Switch, TPLink TLSG 1008	1	2,450.00	2,450.0
	рс	Professional digital microphone condenser, Shure Motiv MV5	3	9,500.00	28,500.0
	рс	Router, TPLink Archer AX72	1	6,615.00	6,615.0
	рс	Scanner, ScanSnap iX1600	2	51,850.00	103,700.0
		-¤¤¤ Nothing Follows ¤¤¤-			
		Capyage no. DC22 06 162 (2570)			
		Canvass no. PC22.06.163 (2570)			

(Total Amount in Words):

One Hundred Forty One Thousand Two Hundred Sixty Five Pesos

141,265.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over printed name of supplier

CORAZON L. ABANSI Signature over Printed Name of Authorized Official

20 Date

Chief Accounting Office

Chancellor Designation

Funds Cluster

07 308603 Funds Available : UPSA Remote Learning

Date of the ORS/BURS :

ORS/BURS No. : 06-308603-2022-07-446:447 07-15-2029

CEÇILE G. DANGAWEN

JUL 1 BEET Amount:

Very truly yours,



Republic of the Philippines

UNIVERSITY OF THE PHILIPPINES BAGUIO

Governor Pack Road, Baguio City 2600 Telefax No. 442-3888/442-3484 www.upb.edu.ph

Notice to Proceed

05 July, 2022

MALOU YUSONGCO

Sales Executive

HEXACOM ENTERPRISES

Stall No. 1 Adivay Bldg., 22 Bonifacio Street, Baguio City

Tel. No: 74.442.0198

Dear Ms. YUSONGCO:

Notice is hereby given to HEXACOM ENTERPRISES, represented by its Sales Executive, MALOU YUSONGCO	that
work may commence on the Supply and Delivery of IT Equipment and Accessories for the University effective	e on
or calendar day/s after the receipt of this notice.	

Upon receipt of this notice, you are responsible for performing the services under the terms and condition of the agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,

CORAZON L. ABANSI

Chancellor

I acknowledge receipt of this Notice on:

Name of Representative of Bidder:

Authorized Signature:

(TULY 26, 2022