

**UNIVERSITY OF THE PHILIPPINES BAGUIO**

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 Email Address: spmo.upbaguio@up.edu.ph

REQUEST FOR QUOTATION (RFQ)

PROCUREMENT PROJECT: Supply and Delivery of Various Waste Containers and Bags for College of Science
 Purchase Request No.: 16526
 Approved Budget for the Contract: Php 84,200.00

Date: 21 June, 2022
 RFQ No.: 2599
 MOP: NP-SVP

INSTRUCTIONS:

1. Accomplish this RFQ correctly and completely.
2. **Bidder should attach a copy of the latest Business Permit, PhilGEPS Registration and Omnibus Sworn Statement.**
3. Warranty shall be 6 months for supplies and materials, 1 year for equipment from the date of acceptance of the Procuring Entity.
4. **Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at jebagsic@up.edu.ph and cc: spmo.upbaguio@up.edu.ph with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on 27 June, 2022.**
5. Price validity shall be for a period of 90 calendar days.
6. Bidders must indicate the Brand and Model Number offered when appropriate.
7. Failure to follow these instructions will disqualify your entire quotation.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

RODOLFO T. SUYAT, JR.
 Chief, SPMO

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
		YES	NO						
1	Garbage Bags, HDPE Garbage Bags, 1000 pcs per bundle (for proper disposal of hazardous materials and medical waste) with dimensions: 22" x 24"			pck	2	2,500.00	5,000.00		
2	Trash Bin Set (2 pcs per set), Made of Medium-Density Polyethylene Plastic with each piece having a dimension of (LxWxH): 25 x 25 x 64 cm with Metal Frame			pc	8	4,200.00	33,600.00		
3	Trash Bin Set (3 pcs per set), Made of Medium-Density Polyethylene Plastic with each piece having a dimension of (LxWxH): 25 x 25 x 64 cm with Metal Frame			pc	8	5,700.00	45,600.00		
	-Delivery Period: within 30 calendar days upon receipt of Purchase Order								
	-PLEASE INDICATE WARRANTY OFFERED FOR THE ITEM								
	-*** Nothing Follows ***-								
TOTAL: 84,200.00							BID TOTAL:		
TOTAL QUOTED AMOUNT IN WORDS:									

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____
 Address: _____
 Name of Representative: _____
 Position: _____
 Signature: _____

Tel. No. : _____
 Fax No. : _____
 Email Address: _____
 Date: _____