



UNIVERSITY OF THE PHILIPPINES BAGUIO

Governor Pack Road, Baguio City, Benguet, CAR
VAT Reg. TIN: 000-864-006-00007

Purchase Order

UPB Supply and Property Management Office

Supplier: TSB BAZAAR	P.O. No.: <u>SPMO.GF.22.07.153</u>
Address: <u>#49-50 Magsaysay Avenue, Baguio City</u>	Date: <u>JULY 28, 2022</u>
Contact#/Email: <u>074-619-2911</u>	Mode of Procurement: <u>Shopping (B)</u>
TIN: <u>144-435-431-000</u>	PR No.: <u>16616</u>

Supplier:	
Please furnish this office the following articles subjects to the terms and conditions contained herein:	
Place of Delivery: <u>SPMO - UP Baguio</u>	Delivery Term: <u>F.O.B. Destination</u>
Contact Person: <u>Cyril Jhan G. Tip-ac</u>	Payment Term: <u>30 Days</u>
Contact Address: <u>Governor Pack Road, Baguio City</u>	Date of Delivery: <u>30 calendar days upon receipt of P.O.</u>
Contact#/Email: <u>074-442-3484/cgtipac@up.edu.ph</u>	

Stock/ Property No.	Unit	Description	Qty	Unit Cost	Amount
INK CONSUMABLES					
	crt	Ink Cartridge for Brother MFC-J2330DW, LC3617-Black	4	P 718.75	P 2,875.00
	crt	Ink Cartridge for Brother MFC-J2330DW, LC3617-Cyan	4	P 615.25	P 2,461.00
	crt	Ink Cartridge for Brother MFC-J2330DW, LC3617-Magenta	4	P 615.25	P 2,461.00
	crt	Ink Cartridge for Brother MFC-J2330DW, LC3617-Yellow	4	P 615.25	P 2,461.00
	btl	Ink, Epson, 001, Cyan	5	P 313.30	P 1,566.50
	btl	Ink, Epson, 001, Magenta	5	P 313.30	P 1,566.50
	btl	Ink, Epson, 001, Yellow	5	P 313.30	P 1,566.50
	crt	TONER CART, HP Q2612A, Black	1	P 3,000.00	P 3,000.00
	crt	Toner Cartridge for Brother Printer TN-2260	1	P 1,978.00	P 1,978.00
	crt	Toner Cartridge for Brother Printer TN-2360	10	P 1,978.00	P 19,780.00
	crt	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	8	P 4,560.00	P 36,480.00
Nothing Follows					
Canvass no. PC 22.07.196					
Seventy Six Thousand One Hundred Ninety Five Pesos and Fifty Centavos Only					P 76,195.50

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours _____

Signature over Printed Name of Supplier

 Date 8.4.22

ROSEMARY M. GUTIERREZ
 Signature over Printed Name of Authorized Official
 Vice Chancellor for Academic Affairs

 Designation

Fund Cluster: <u>01 101101</u>	ORS/BURS No.: <u>02-101101-2022-08-663</u>
Funds Available: _____	Date of the ORS/BURS: <u>08-02-2022</u>
 CECILE G. DANGAWEN Chief, Accounting Office	Amount: <u>76,195.50</u>

(SPMO)



Republic of the Philippines
University of the Philippines Baguio
Governor Pack Road, Baguio City
Telefax No. 442-3888/442-3484
www.upb.edu.ph

Notice to Proceed

JULY 28, 2022

Susan Galos
Sales Representative
TSB BAZAAR

#49-50 Magsaysay Avenue, Baguio City

074-619-2911


Dear Ms. Galos:

Notice is hereby given to TSB BAZAAR represented by its Sales Representative, Susan Galos, that work may commence on the Furnishing and Delivery of INK CONSUMABLES for the University of the Philippines Baguio effective on 8/4/22 or _____ day/s after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,


ROSEMARY M. GUTIERREZ
Vice Chancellor for Academic Affairs

I acknowledge receipt of this Notice on _____

Name of Representative of Bidder: _____

Authorized Signature: _____

