



**UNIVERSITY OF THE PHILIPPINES  
BAGUIO**

Governor Pack Road, Baguio City, Benguet, CAR  
VAT Reg. TIN: 000-864-006-00007

**REQUEST FOR QUOTATION  
UPB Supply and Property Management Office**

Date: June 21, 2022  
RFQ No.: 2606- PR # 16616 & 16706  
MOP: Shopping (B)  
SOF: unspecified

Please quote your lowest price on the item/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your Quotation duly signed by your representative not later than (JUN 28 2022) in the return envelope attached herewith.

- Note:**
- All entries must be typewritten or in print.
  - Delivery for a minimum period of **30 calendar days**.
  - Warranty shall be for a period of **six (6) months** for supplies and materials, **one (1) year** for equipment, from the date of acceptance by the procuring entity
  - Price validity shall be for a period of **90 calendar days**.
  - PhilGEPS Registration Certificate** shall be attached upon submission of the quotation (if applicable).
  - Bidders shall submit original brochures showing certifications of the product being offered.
  - Bidders must indicate the **BRAND and MODEL NUMBER** offered when appropriate.

**Others:** RFQ FOR PR # 16616 & 16706

ITEM NO.	GENERAL DESCRIPTION	Compliance with technical specifications (Pls. check)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
		YES	NO						
1	Brother MFC L3770 CDW, Drum Cart - 263CL			crt	1	₱ 1,500.00	₱ 1,500.00		
2	Brother MFC L3770 CDW, Toner TN-263, Black			crt	2	₱ 1,600.00	₱ 3,200.00		
3	Brother MFC L3770 CDW, Toner TN-263, Cyan			crt	2	₱ 1,600.00	₱ 3,200.00		
4	Brother MFC L3770 CDW, Toner TN-263, Magenta			crt	2	₱ 1,600.00	₱ 3,200.00		
5	Brother MFC L3770 CDW, Toner TN-263, Yellow			crt	2	₱ 1,600.00	₱ 3,200.00		
6	INK CART, EPSON C13T664200 (T6642), Cyan			crt	4	₱ 300.00	₱ 1,200.00		
7	INK CART, EPSON C13T664300 (T6643), Magenta			crt	6	₱ 300.00	₱ 1,800.00		
8	INK CART, EPSON C13T664400 (T6644), Yellow			crt	5	₱ 300.00	₱ 1,500.00		
9	INK CART, EPSON T673, Black			btl	10	₱ 550.00	₱ 5,500.00		
10	INK CART, EPSON T673, Cyan			btl	6	₱ 550.00	₱ 3,300.00		
11	INK CART, EPSON T673, Magenta			btl	4	₱ 550.00	₱ 2,200.00		
12	INK CART, EPSON T673, Yellow			btl	4	₱ 550.00	₱ 2,200.00		
13	INK CART, HP CF237A, Black			crt	1	₱ 11,100.00	₱ 11,100.00		
14	INK CART, HP CN692AA, (HP704), Black			crt	2	₱ 500.00	₱ 1,000.00		
15	INK CART, HP CN693AA, (HP704), Tri-color			crt	1	₱ 500.00	₱ 500.00		
16	Ink Cartridge for Brother MFC-J2330DW, LC3617-Black			crt	4	₱ 5,000.00	₱ 20,000.00		
17	Ink Cartridge for Brother MFC-J2330DW, LC3617-Cyan			crt	4	₱ 2,000.00	₱ 8,000.00		
18	Ink Cartridge for Brother MFC-J2330DW, LC3617-Magenta			crt	4	₱ 2,000.00	₱ 8,000.00		
19	Ink Cartridge for Brother MFC-J2330DW, LC3617-Yellow			crt	4	₱ 2,000.00	₱ 8,000.00		

20	Ink Cartridge, M0H54AE (HPGT52), Cyan			btl	1	P 315.00	P 315.00		
21	Ink Cartridge, M0H55AE (HPGT52), Magenta			btl	1	P 315.00	P 315.00		
22	Ink Cartridge, M0H56AE (HPGT52), Yellow			btl	1	P 315.00	P 315.00		
23	Ink Cartridge, M0H57AA (HPGT51), Black			btl	1	P 315.00	P 315.00		
24	Ink, Epson L3150, 003, Black			btl	19	P 280.00	P 5,320.00		
25	Ink, Epson, 001, Black			btl	5	P 500.00	P 2,500.00		
26	Ink, Epson, 001, Cyan			btl	5	P 500.00	P 2,500.00		
27	Ink, Epson, 001, Magenta			btl	5	P 500.00	P 2,500.00		
28	Ink, Epson, 001, Yellow			btl	5	P 500.00	P 2,500.00		
29	Ink, Epson, L3150, 003, Cyan			btl	13	P 295.00	P 3,835.00		
30	Ink, Epson, L3150, 003, Magenta			btl	13	P 295.00	P 3,835.00		
31	Ink, Epson, L3150, 003, Yellow			btl	19	P 295.00	P 5,605.00		
32	TONER CART, HP CE285A (HP85A), Black			crt	2	P 3,500.00	P 7,000.00		
33	TONER CART, HP Q2612A, Black			crt	1	P 4,600.00	P 4,600.00		
34	Toner Cartridge for Brother Printer TN-2260			crt	1	P 2,300.00	P 2,300.00		
35	Toner Cartridge for Brother Printer TN-2360			crt	10	P 2,300.00	P 23,000.00		
36	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet			crt	1	P 3,800.00	P 3,800.00		
37	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425			crt	8	P 6,200.00	P 49,600.00		
38	Toner Cartridge, HP CF281A (HP81A) Black LaserJet			crt	1	P 10,700.00	P 10,700.00		
39	Toner Cartridge, HP CF400A (HP201A) Black LaserJet			crt	1	P 4,500.00	P 4,500.00		
40	Toner Cartridge, HP CF401A (HP201A) Cyan			crt	1	P 4,500.00	P 4,500.00		
41	Toner Cartridge, HP CF402A (HP201A) Yellow			crt	1	P 4,500.00	P 4,500.00		
42	Toner Cartridge, HP CF403A (HP201A) Magenta			crt	1	P 4,500.00	P 4,500.00		
43	Toner cartridge W1103A, Black			btl	2	P 950.00	P 1,900.00		
<b>TOTAL:</b>							<b>P 239,355.00</b>		

**TOTAL QUOTED AMOUNT IN WORDS:**

Please quote at your government price (Including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Canvassed by:

Tip-ac,  Cyril Jhan G.

Tel no.: 074-442-3484

Email: [cgtipac@up.edu.ph](mailto:cgtipac@up.edu.ph)

  
**RODOLFO T. SOYAT**  
ADMINISTRATIVE OFFICER III

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Name of Representative: \_\_\_\_\_  
Position: \_\_\_\_\_  
Signature: \_\_\_\_\_

Tel. No. : \_\_\_\_\_  
Fax No. : \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Date: \_\_\_\_\_