



**UNIVERSITY OF THE PHILIPPINES
BAGUIO**

Governor Pack Road, Baguio City, Benguet, CAR
VAT Reg. TIN: 000-864-006-00007

**REQUEST FOR QUOTATION
Office of the Vice Chancellor for Administration**

Date: June 23, 2022
RFQ No.: 2612 PR No.: 16745
MOP: NP - Small Value Procurement

Please quote your lowest price, government price (including VAT), on the item/s listed below, subject to the General Conditions below and stating the shortest time of delivery and submit your Quotation duly signed by your representative **not later than 8:00 am, June 28, 2022** in the return envelope attached herewith.

Note:

1. Accomplish this RFQ correctly and properly. All entries must be typewritten and/ or legibly handwritten.
2. Delivery for a minimum period of 14 calendar day/s.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. Bidder should attach a copy of the latest Mayor's/ Business Permit, PhilGEPS Registration Number, Omnibus Sworn Statement (for ABCs above Php 50,000.00).
6. Submit your quotation at SUPPLY AND PROPERTY MANAGEMENT OFFICE (SPMO), UNIVERSITY OF THE PHILIPPINES, BAGUIO, GOVERNOR PACK ROAD, BAGUIO CITY or you could email your quotation to hdlumague@up.edu.ph, cc: spmo.upbaguio@up.edu.ph.
7. Bidders shall submit original brochures showing certifications of the product being offered.
8. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.
9. Failure to follow these instructions will disqualify your entire quotation.

Others:

Supply of Labor and Materials for the Painting and Labelling of Sprinkler System

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (P/R check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
1	Supply of Labor and Materials to paint and properly label the Sprinkler System at the Himnasyo Amianan	lot	1			₱ 54,351.36	₱ 54,351.36		
	Scope of Work:								
	Paint all main CPVC pipes with color red								
	Wrap-around all other cpvc pipes with 0.10 m width red colored duct tape at every 5.0 m length maximum								
	Spray paint labels on each side of pipe beside duct tape								
	Project Contract Period: 14 calendar days								
	Suppliers to indicate the following details to their bid:								
	Price Validity:								
	Delivery Term:								
TOTAL:							₱ 54,351.36		
TOTAL QUOTED AMOUNT IN WORDS:									

RODOLFO T. SUYAT, JR.
ADMINISTRATIVE OFFICER III

After having carefully read and accepted your General Conditions, I/We quote you on the Items at prices noted above.

Name of the Company: _____
Address: _____
Name of Representative: _____
Position: _____
Signature: _____

Tel. No. : _____
Fax No. : _____
Email Address: _____
Date: _____

Project: **Supply of Labor and Materials to paint and properly label the Sprinkler System at the Himnasyo Amianan**

Location: **UP Baguio HKP**

Subject: *Bill of Quantities*

Item	Description	Quantity	Unit	Material Unit Cost	Total Material Cost	Labor Unit Cost	Total Labor Cost	Direct Cost	Overhead, Contingencies, Miscellaneous + Profit	VAT (5%)	Total Cost
I.	GENERAL REQUIREMENTS										
	Mobilization and Demobilization	1	lot								
	Equipment and Tools Rental	1	lot								
	Safety Provision	1	lot								
	Scaffolding Rental	1	lot								
	Subtotal I										
II.	COVERING OF PIPES OF SPRINKLER SYSTEM										
	Painting of main pipes with color red paint (2 coats)	16.4	sq.m.								
	Red acrylic spray paint	20	canister								
	Red colored duct tape, 10cmx10m roll	3	roll								
	Subtotal II										
	TOTAL COST										

Name & Signature of Owner/ Representative

Name of Company/ Address/ Contact Number

Date