



UNIVERSITY OF THE PHILIPPINES BAGUIO

Governor Pack Road, Baguio City, Benguet, CAR
VAT Reg. TIN: 000-864-006-00007

Purchase Order

UPB Supply and Property Management Office

Supplier: Laser Marketing; Address: #26A Mabini Street, Baguio City; Contact# / Email: 074-442-5854; P.O. No.: SPMO.GF.22.08.159; Date: August 2, 2022; Mode of Procurement: Shopping (B); PR No.: 16880;16865

Supplier: Please furnish this office the following articles subjects to the terms and conditions contained herein: Place of Delivery: SPMO - UP Baguio; Delivery Term: F.O.B. Destination; Contact Person: Cyril Jhan G. Tip-ac; Payment Term: 30 Days; Contact Address: Governor Pack Road, Baguio City; Date of Delivery: 30 calendar days upon receipt of P.O.

Table with columns: Stock/Property No., Unit, Description, Qty, Unit Cost, Amount. Includes items like A4 construction paper, ballpoint gel pens, legal size folders, and ink bottles. Total amount: P 9,983.00.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of every day of delay shall be imposed on the undelivered item/s.

Conforme: LASER MARKETING; Signature over Printed Name of Supplier: 8-9-22; Very truly yours: ROSEMARY M. GUTIERREZ, Vice Chancellor for Academic Affairs

Fund Cluster: 01 101101 Pahinungod; Funds Available: CECILE G. DANGAWEN, Chief, Accounting Office; ORS/BURS No.: 02-101101-2022-08-680; Amount: 9,983-; Date: AUG 04 2022



Republic of the Philippines  
**University of the Philippines Baguio**  
 Governor Pack Road, Baguio City  
 Telefax No. 442-3888/442-3484  
 www.upb.edu.ph

**Notice to Proceed**

August 2, 2022

**Peter Ang**  
 Proprietor  
**LASER MARKETING**

#26A Mabini Street, Baguio City  
 074-442-5854


Dear Mr. Ang:

Notice is hereby given to Laser Marketing represented by its Proprietor, Peter Ang, that work may commence on the Furnishing and Delivery of Office Supplies for the University of the Philippines Baguio effective on 8/9/22 or \_\_\_\_\_ day/s after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,

  
**ROSEMARY M. GUTIERREZ**  
 Vice Chancellor for Academic Affairs

I acknowledge receipt of this Notice on 8/9/22  
 Name of Representative of Bidder: \_\_\_\_\_

**LASER MARKETING**  
 Operated by: Philaser Marketing Corp  
 #26 A Mabini Street, Baguio City  
 Tel/Fax: 442-5854  
 Telefax: 443-3788

Authorized Signature: \_\_\_\_\_  
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