



**UNIVERSITY OF THE PHILIPPINES BAGUIO**

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**REQUEST FOR QUOTATION (RFQ)**

PROCUREMENT PROJECT: Supply of Labor and Materials for the Siphoning of 3 Septic Tanks for Human Kinetics Program  
Purchase Request No.: 17047  
Approved Budget for the Contract: Php 208,000.00

Date: 07 July, 2022  
RFQ No.: 2632  
MOP: NP-SVP

**INSTRUCTIONS:**

1. Accomplish this RFQ correctly and completely.
2. Bidder should attach a copy of the latest Business Permit, PhilGEPS Registration and Omnibus Sworn Statement.
3. Warranty shall be 6 months for supplies and materials, 1 year for equipment from the date of acceptance of the Procuring Entity.
4. Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at [jebagsic@up.edu.ph](mailto:jebagsic@up.edu.ph) and cc: [spmou.upbaguio@up.edu.ph](mailto:spmou.upbaguio@up.edu.ph) with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on 11 July, 2022.
5. Price validity shall be for a period of 90 calendar days.
6. Bidders must indicate the Brand and Model Number offered when appropriate.
7. Failure to follow these instructions will disqualify your entire quotation.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

RODOLFO T. SIYAT, JR.  
Chief, SPMO

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
1	Siphoning/desludging of 3 septic tanks, HKP (15.5cu.m),CAC(28.3cu.m) and Breha(20 cu.m). Scope of work: concrete breaking and restoration of some ST, cleaning and de-clogging of pipes,transport and disposal to DENR-accredited facility Must be a registered service provider with DENR-EMB, Must provide a copy of ECC Certificate, must provide certificate of desludging and treatment for each ST, must provide a copy of documents/permits from the treatment facility, Only Actual Load/Quantity of sludge will be charged. Do other necessary work for the process.			lot	1	208,000.00	208,000.00			
	-to Conduct Site Inspection									
	<b>-Delivery Period: within 30 calendar days upon receipt of Purchase Order</b>									
	<b>-PLEASE INDICATE WARRANTY OFFERED FOR THE ITEM</b>									
	-xxx Nothing Follows xxx-									
<b>TOTAL:</b>							<b>208,000.00</b>	<b>BID TOTAL:</b>		
<b>TOTAL QUOTED AMOUNT IN WORDS:</b>										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Name of Representative: \_\_\_\_\_  
Position: \_\_\_\_\_  
Signature: \_\_\_\_\_

Tel. No. : \_\_\_\_\_  
Fax No. : \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Date: \_\_\_\_\_

## REQUEST FOR QUOTATION (RFQ)

### PROCUREMENT OF SERVICE PROVIDER FOR THE SIPHONING/DESLUDGING OF SEPTIC TANKS FOR UNIVERSITY OF THE PHILIPPINES BAGUIO

Siphoning/desludging of domestic waste and manual cleaning of septic tanks of the University of the Philippines Baguio (in compliance with RA9275):

#### Scope of Work:

- Provision of tools, manpower and equipment required for the project
- Concrete breaking of some septic tanks
- Siphoning of sludge human waste from septic tank and de-clogging of pipes
- Cleaning of septic tanks
- Report all minor and major accidental spillage which may happen during collection, transportation, and disposal
- Transport and disposal of sludge/wastewater in DENR-accredited treatment facility
- Provide certificate of desludging and treatment for each septic tank
- Restoration of all affected area of the septic tanks
- Other necessary work for the process.

#### Additional Requirements:

- The bidder must be a registered siphoning provider with DENR-EMB. Registration Certificates of the facility must be provided such as:
  - ECC/CNC
- All documents/permits from the treatment facility must also be provided after the desludging process
- Only **ACTUAL LOAD/QUANTITY** of sludge siphoned will be charged.

CERTIFIED TRUE COPY: