



UNIVERSITY OF THE PHILIPPINES BAGUIO

Governor Pack Road, Baguio City, Benguet, CAR
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REQUEST FOR QUOTATION (RFQ)

PROCUREMENT PROJECT: Supply of Labor & Materials for the Glass Wall Partition Installation for Office of the Vice Chancellor for Academic Affairs
Purchase Request No.: 16973
Approved Budget for the Contract: Php 97,459.43

Date: 11 July, 2022
RFQ No.: 2639
MOP: NP-SVP

INSTRUCTIONS:

1. Accomplish this RFQ correctly and completely.
2. Bidder should attach a copy of the latest Mayor's Permit, PhilGEPS Reg. No., PCAB License & Omnibus Sworn Statement.
3. Warranty shall be for 1 year from the date of acceptance of the Procuring Entity.
4. Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at jebagsic@up.edu.ph and cc: spmou.upbaguio@up.edu.ph with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on 15 July, 2022.
5. Failure to follow these instructions will disqualify your entire quotation.
6. To conduct site inspection.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

RODOLFO T. SUYAT, JR.
Chief, SPMO

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
1	Procurement of the Supply of Labor and Materials to Install the Glass Wall Partition at the OVCAA			un	1	97,459.43	97,459.43			
	-per attached Bill of Quantities									
	-Project Duration: within 25 calendar days upon receipt of Notice to Proceed									
	-xxx Nothing Follows xxx-									
							TOTAL: 97,459.43	BID TOTAL:		
TOTAL QUOTED AMOUNT IN WORDS:										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____
Address: _____
Name of Representative: _____
Position: _____
Signature: _____

Tel. No. : _____
Fax No. : _____
Email Address: _____
Date: _____

PROJECT: Labor & Materials for the Glass Wall Partition Installation
LOCATION: Office of the Vice Chancellor for Academic Affairs
 University of the Philippines Baguio Campus, Governor Pack Road, Baguio City, PH
SUBJECT: Bill of Quantities
DURATION: 25 calendar days

ITEM NO.	DESCRIPTION	QTY (A)	UNIT	MATERIAL UNIT COST (B)	LABOR UNIT COST (C)	TOTAL DIRECT UNIT COST (D = (B+C))	OVERHEAD, CONTINGENCY AND MISCELLANEOUS EXPENSES OCM (12%) + PROFIT (8%) per unit (E)	VAT per unit (F)	TOTAL UNIT COST (G = (D+E+F))	TOTAL COST (H = (G*A))
1 RESTORATION OF CEILING, PLASTERING OF WALL, PAINTING OF WALL AND INSTALLATION OF TILES										
	4.5MM Thick Marine Plywood (Painted White)	0.38	sq.m.							
	200mm x 200mm Floor Tiles Same or Similar to the Existing Tiles	13.00	pc							
	Portland Cement	1.00	bag							
	Ready to use Skim Coat (1.5 Kg)	2.00	gal							
	Flat Latex Paint	1.00	lit							
	Semi-Gloss Latex Paint	1.00	lit							
	Paint Brush	4.00	pc							
	DIVISION 1 SUBTOTAL									
2 SPECIALTY WORKS										
	2.80M X 2.90M Frameless Tempered Glass Partition Wall (12mm Thick), with Single Swing Door (includes Accessories)	8.12	sq.m.							
	DIVISION 2 SUBTOTAL									
	TOTAL									

Scope of Work:

1. Installation of 12mm tempered glass partition wall and swing door, complete with accessories.
 2. Re-Installation of ceiling.
 3. Re-Installation of floor tiles.
 4. Plastering of wall.
 5. Painting of wall and ceiling.
- *requires 6 months warranty on works

Prepared by:

SIGNATURE OVER PRINTED NAME OF BIDDER

DATE