



**UNIVERSITY OF THE PHILIPPINES
BAGUIO**

Governor Pack Road, Baguio City, Benguet, CAR
VAT Reg. TIN: 000-864-006-00007

**REQUEST FOR QUOTATION
Office of the Vice Chancellor for Academic Affairs**

Date: September 16, 2022
RFQ No.: 2682 PR No.: 17506
MOP: NP - Small Value Procurement

Please quote your lowest price, government price (Including VAT), on the item/s listed below, subject to the General Conditions below and stating the shortest time of delivery and submit your Quotation duly signed by your representative **not later than 5:00 pm, September 23, 2022** in the return envelope attached herewith.

Note:

1. Accomplish this RFQ correctly and properly. All entries must be typewritten and/ or legibly handwritten.
2. Delivery for a minimum period of 15 calendar day/s.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. Bidder should attach a copy of the latest Mayor's/ Business Permit, PhilGEPS Registration Number, Income/ Business Tax Return (for ABCs above Php 500,000.00), Notarized Omnibus Sworn Statement (for ABCs above Php 50,000.00).
6. Submit your quotation at SUPPLY AND PROPERTY MANAGEMENT OFFICE, UNIVERSITY OF THE PHILIPPINES BAGUIO, GOVERNOR PACK ROAD, BAGUIO CITY or you could email your quotation to bdlumague@up.edu.ph; spmo.upbaguio@up.edu.ph.
8. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.
9. Failure to follow these instructions will disqualify your entire quotation.

Others:

Disludging of 11 septic tanks of the University of the Philippines Baguio

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Please check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
1	Siphoning/desludging of domestic waste and manual cleaning of septic tanks of the University of the Philippines Baguio tanks	cub mtr	145			₱ 3,500.00	₱ 507,500.00		
	Location of Septic Tanks								
	UPB Institute of Management Building and Campus Maintenance Office								
	UPB College of Science Building								
	UPB Alumni Building								
	UPB Museo Kordilyera Building								
	UPB College of Social Sciences Building								
	UPB Walk Up Building 1								
	UPB Walk Up Building 2								
	UPB Guardhouse								
	UPB Library Building								
	UPB Canteen								
	UPB Iskolar ng Bayan and Clinic Building								
	Scope of Work:								
	provision of tools, manpower and equipment required for the project								
	concrete breaking of the manhole								
	siphoning of sludge from septic tank								
	transport and disposal of sludge/wastewater in DENR-accredited treatment facility								
	provide Certificate of Desludging and Treatment for each septic tank from								
	Additional Requirements:								
	Site visit should be conducted before submission of bid.								
	The bidder must be a registered siphoning provider with DENR-EMB. Registration								
	Certificates of the facility must be provided such as: o ECC/CNC								
	Only actual load/quantity of sludge siphoned will be charged								

ITEM NO	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
	Suppliers to indicate the following details to their bid:								
	Price Validity:								
	Delivery Term:								
TOTAL:							₱ 507,500.00		
TOTAL QUOTED AMOUNT IN WORDS:									


BRIAN D. LUMAGUE
 OIC, SPMO

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____
Address: _____
Name of Representative: _____
Position: _____
Signature: _____

Tel. No. : _____
Fax No. : _____
Email Address: _____
Date: _____