



**UNIVERSITY OF THE PHILIPPINES
BAGUIO**

Governor Pack Road, Baguio City, Benguet, CAR
VAT Reg. TIN: 000-864-006-00007

**REQUEST FOR QUOTATION
UPB Supply and Property Management Office**

Date: September 20, 2022
RFQ No.: 2693
MOP: Shopping (B)
SOF: -

Please quote your lowest price on the item/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your Quotation duly signed by your representative not later than (SEPTEMBER 26, 2022) in the return envelope attached herewith.

Note:

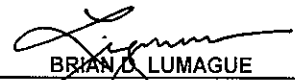
1. All entries must be typewritten or in print.
2. Delivery for a minimum period of 30 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity
4. Price validity shall be for a period of 90 calendar days.
5. PhilGEPS Registration Certificate and Business Permit shall be attached upon submission of the quotation (if applicable).
6. Bidders shall submit original brochures showing certifications of the product being offered.
7. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.

Please quote at your government price (Including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

RFQ FOR VARIOUS OFFICE SUPPLIES (PR# 17717,17700,17669,17730,17670,17663,17709,17545,17725)

ITEM NO.	GENERAL DESCRIPTION	Compliance with technical specifications (Pls. check)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
		YES	NO						
1	Battery Replacement compatible with Dell Inspiron 7472 Screen size: 14" Reg model: P74G Reg type no: P74G001 Input: 19.5V			pc	1	₱ 4,500.00	₱ 4,500.00		
2	Battery replacement for: Dell Inspiron 7460 14" Full HD IPS Display Reg Model: P74G Reg Type No: P74G001 Input: 19.5V			pc	1	₱ 4,500.00	₱ 4,500.00		
3	Battery Charger for Sony ZV-1 NP-BX1 Battery 2-Pack and USB Dual Charger			un	1	₱ 4,500.00	₱ 4,500.00		
4	Battery, AA, alkaline, pack of 4			pck	10	₱ 200.00	₱ 2,000.00		
5	Brown envelopes; Size: long (15" W x 10" H)			rm	5	₱ 500.00	₱ 2,500.00		
6	Brown envelopes; Size: short (12" W x 9" H)			rm	5	₱ 400.00	₱ 2,000.00		
7	Cork board (36" W x 24" H); with metal frame; with hook/s for hanging			pc	2	₱ 1,250.00	₱ 2,500.00		
8	Masking tape; Size: 48mm; White; 100 yards/roll			pc	10	₱ 150.00	₱ 1,500.00		
9	Metal binder clip; Black; Size: 1 1/25mm; 12pc/box			box	4	₱ 45.00	₱ 180.00		
10	Packing tape; Clear; Size: 48mm; 100 yards/roll			pc	10	₱ 150.00	₱ 1,500.00		
11	Whiteboard (36" W x 24" H); with metal frame; with hook/s for hanging			pc	1	₱ 1,450.00	₱ 1,450.00		
12	Whiteboard (72" W x 36" H); standing board on wheels with silver aluminum frame and stand			pc	1	₱ 9,500.00	₱ 9,500.00		
13	Whiteboard marker; Black; Fine point; 12pcs/box			box	2	₱ 825.00	₱ 1,650.00		
14	Whiteboard marker; Blue; Fine point; 12 pcs/box			box	1	₱ 825.00	₱ 825.00		
15	Whiteboard marker; Green; Fine point; 12 pcs/box			box	1	₱ 825.00	₱ 825.00		
16	Whiteboard marker; Red; Fine point; 12 pcs/box			box	2	₱ 825.00	₱ 1,650.00		
17	Hot and Cold Laminator Maximum laminating width: 420mm Compatible sizes include: ID sizes, 4R, 5R, A4, A3			pc	1	₱ 4,500.00	₱ 4,500.00		
18	Notebook ✓ Hard Cover ✓ 80 leaves 160pages ✓ Ruled ✓ Rounded corners ✓ Elastic closure ✓ Matching bookmark ribbon ✓ Acid-free, ivory-colored paper ✓ Lies flat, opens at 180° ✓ Size: 212mm			pc	20	₱ 60.00	₱ 1,200.00		
19	Sign pen ; Black .05 pt			pc	20	₱ 35.00	₱ 700.00		
20	Plastic Storage Container for Dissected Cat Model at least L21in x W14in x H7in; ~35L container			pc	1	₱ 700.00	₱ 700.00		
21	Plastic Storage Container for Dissected Frog Models at least L16in x W10in x H8in; ~20L container			pc	1	₱ 500.00	₱ 500.00		
22	Ink Refill for Epson EcoTank L6490 (008: Black, Cyan, Magenta, Yellow)			set	5	₱ 3,000.00	₱ 15,000.00		

23	Ink Refill for Epson WF-C5790 (T948; Black, Cyan, Magenta, Yellow)		set	1	P 5,500.00	P 5,500.00		
24	Toner Cartridge Compatible for HP Color Laser Jet Pro M252dw 201A Black		pc	1	P 5,200.00	P 5,200.00		
25	Toner Cartridge Compatible for HP Color Laser Jet Pro M252dw 201A Cyan		pc	1	P 5,400.00	P 5,400.00		
26	Toner Cartridge Compatible for HP Color Laser Jet Pro M252dw 201A Magenta		pc	1	P 5,400.00	P 5,400.00		
27	Toner Cartridge Compatible for HP Color Laser Jet Pro M252dw 201A Yellow		pc	1	P 5,400.00	P 5,400.00		
TOTAL:						P 91,080.00		
TOTAL QUOTED AMOUNT IN WORDS:								


BRIAN D. LUMAGUE
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After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____
 Address: _____
 Name of Representative: _____
 Position: _____
 Signature: _____

Tel. No. : _____
 Fax No. : _____
 Email Address: _____
 Date: _____