



**UNIVERSITY OF THE PHILIPPINES
BAGUIO**
Governor Pack Road, Baguio City, Benguet, CAR
VAT Reg. TIN: 000-864-006-00007

**REQUEST FOR QUOTATION
Supply and Property Management Office**

Date: October 25, 2022
RFQ No.: 2738 PR No.: 17479, 17345
MOP: NP - Small Value Procurement

Please quote your lowest price, government price (including VAT), on the item/s listed below, subject to the General Conditions below and stating the shortest time of delivery and submit your Quotation duly signed by your representative ***not later than 5:00 pm, October 31, 2022*** in the return envelope attached herewith.

Note:

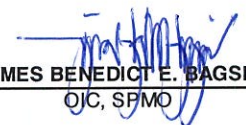
1. Accomplish this RFQ correctly and properly. All entries must be typewritten and/ or legibly handwritten.
2. Delivery for a minimum period of 30 calendar day/s.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. Bidder should attach a copy of the latest Mayor's/ Business Permit, PhilGEPS Registration Number, Income/ Business Tax Return (for ABCs above Php 500,000.00), Notarized Omnibus Sworn Statement (for ABCs above Php 50,000.00).
6. Submit your quotation at SUPPLY AND PROPERTY MANAGEMENT OFFICE, UNIVERSITY OF THE PHILIPPINES BAGUIO, GOVERNOR PACK ROAD, BAGUIO CITY or you could email your quotation to bdlumague@up.edu.ph, spmo.upbaguio@up.edu.ph.
7. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.
8. Failure to follow these instructions will disqualify your entire quotation.

Others:

Supply, Delivery and Installation of Combi Blinds

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
1	Combi blinds for the 12 windows at the Office of the Chancellor. Blackout; Fabric:100% Polyester; Color:Beige/Light brown; Width of Dark Shade:3-3.5%; Width of Sheer/Light Shade:3-3.5% (sheer fine mesh);w/ 3 years warranty on mechanism and 1 year warranty on fabric	lot	1			₱ 92,500.00	₱ 92,500.00		
	Measurement in Inches: Width x Height								
	15 panels								
	a) 69 x 72 - 4 panels								
	b) 81 x 72 - 1 panel								
	c) 72 x 78 - 2 panels								
	d) 62 x 78 - 1 panel								
	e) 56 x 71 - 1 panel								
	f) 81 x 79 - 3 panels								
	g) 65 x 64 - 1 panel								
	h) 40 x 64 - 2 panels								
2	Combi blinds for the 9 windows at Chancellor's Boardroom; Blackout;Fabric:100% Polyester;Color:Beige/Light brown;Width of Dark Shade:3-3.5%; Width of Sheer/Light Shade:3-3.5% (sheer fine mesh);w/ 3 years warranty on mechanism & 1 year warranty on fabric.	lot	1			₱ 92,500.00	₱ 92,500.00		
	Measurement in Inches: Width x Height								
	16 panels								
	a) 53 x 72 - 1 panel								
	b) 71 x 72 - 1 panel								
	c) 63 x 72 - 10 panels								
	d) 87 x 72 - 2 panels								
	e) 50 x 72 - 2 panels								
3	Supply, Delivery & Installation of Combi Blinds for CS Smart classroom (IB 204)	lot	1			₱ 33,000.00	₱ 33,000.00		
	Specifications:								
	Combi blinds, blackout								
	Fabric: 100% polyester								
	Width of Dark Color/Shade: 3-3.5"								
	Width of Sheer/Clear: 3-3.5"								

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
	Color: light gray								
	3 Years Warranty on Mechanism								
	1 Year Warranty on Fabric								
	Measurement: In inches (WxH)								
	6 panels								
	a) 52 x 33 - 2 panels								
	b) 61 x 71 - 4 panels								
	Suppliers to indicate the following details to their bid:								
	<i>Price Validity:</i>								
	<i>Delivery Term:</i>								
TOTAL:							₱ 218,000.00		
TOTAL QUOTED AMOUNT IN WORDS:									


JAMES BENEDICT E. BAGSIC
 OJC, SPMO

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____
 Address: _____
 Name of Representative: _____
 Position: _____
 Signature: _____

Tel. No. : _____
 Fax No. : _____
 Email Address: _____
 Date: _____