



**UNIVERSITY OF THE PHILIPPINES
BAGUIO**

Governor Pack Road, Baguio City, Benguet, CAR
VAT Reg. TIN: 000-864-006-00007

**REQUEST FOR QUOTATION
Human Resources Development Office**

Date: October 27, 2022
RFQ No.: 2746 PR No. : 17543
MOP: NP - Small Value Procurement

Please quote your lowest price, government price (including VAT), on the item/s listed below, subject to the General Conditions below and stating the shortest time of delivery and submit your Quotation duly signed by your representative **not later than 5:00 pm, November 2, 2022** in the return envelope attached herewith.

Note:

1. Accomplish this RFQ correctly and properly. All entries must be typewritten and/ or legibly handwritten.
2. Delivery for a minimum period of 15 calendar day/s.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. Bidder should attach a copy of the latest Mayor's/ Business Permit, PhilGEPS Registration Number, Income/ Business Tax Return (for ABCs above Php 500,000.00), Notarized Omnibus Sworn Statement (for ABCs above Php 50,000.00).
6. Submit your quotation at SUPPLY AND PROPERTY MANAGEMENT OFFICE, UNIVERSITY OF THE PHILIPPINES BAGUIO, GOVERNOR PACK ROAD, BAGUIO CITY or you could email your quotation to bdlumaque@up.edu.ph; spm@upbaguio@up.edu.ph.
7. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.
8. Failure to follow these instructions will disqualify your entire quotation.

Others:

Supply of Labor and Materials for Plaques and Brass Plates for Plaques.

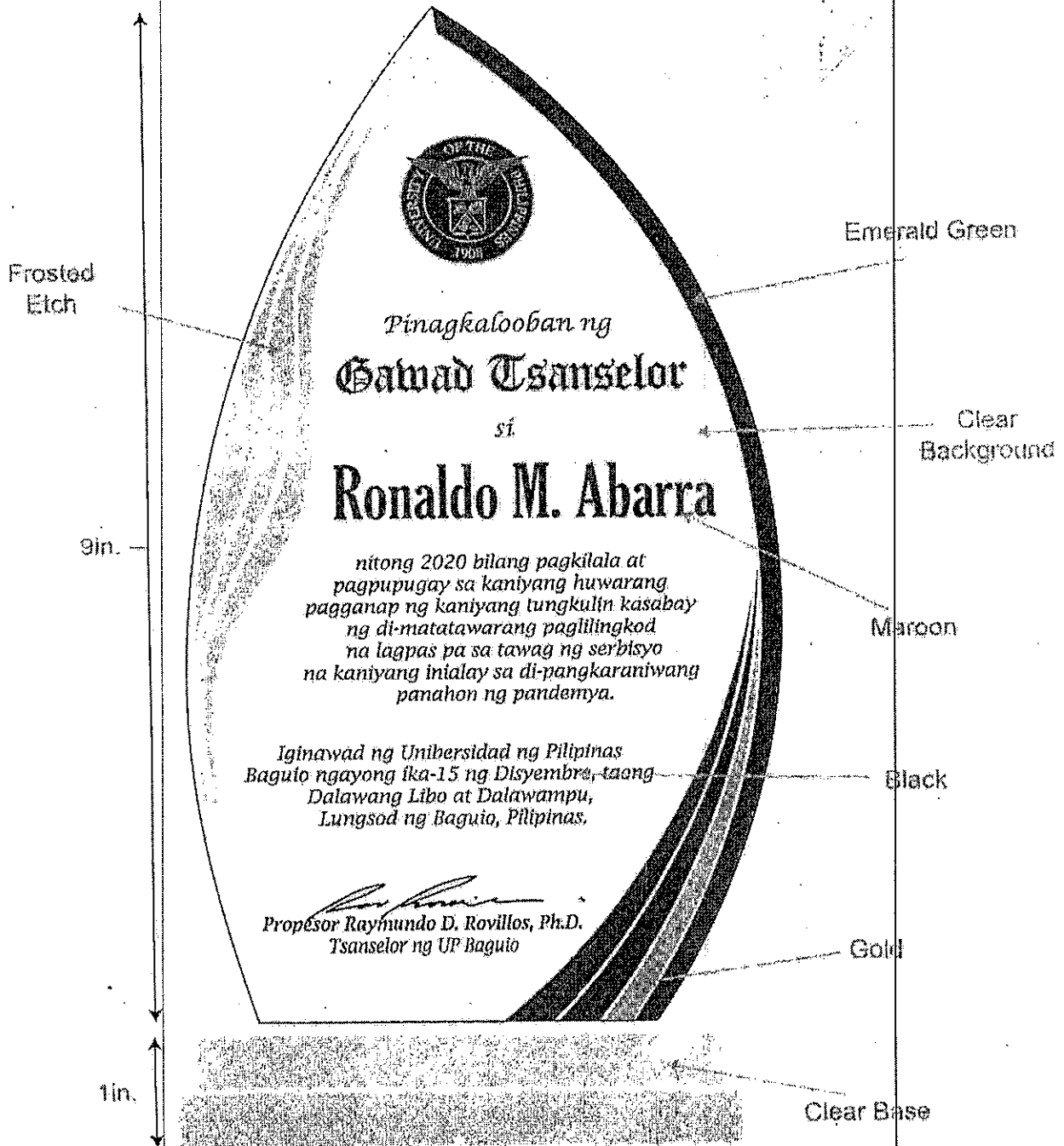
ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
1	Plaques for Gawad Tsanselor Glass Plaque (engraved text, colored) Body: 9" height x 12mm thickness Base: 12mm x 12mm thickness (1 inch) (please see attached sample)	pc	8			₱ 5,000.00	₱ 40,000.00		
2	Brass Plates for Plaques for Retirees 4" x 3" (HxW) with engraved texts, colored	pc	6			₱ 3,000.00	₱ 18,000.00		
	* actual number of plaques and brass plates are subject to change based on the actual number of awardees								
	Suppliers to indicate the following details to their bid: Price Validity: Delivery Term:								
TOTAL:							₱ 58,000.00		
TOTAL QUOTED AMOUNT IN WORDS:									

JAMES BENEDICT E. BAGSIC
OIC, SPMD

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____ Tel. No. : _____
Address: _____ Fax No. : _____
Name of Representative: _____ Email Address: _____
Position: _____ Date: _____
Signature: _____

Gawad Plaque Layout Design
Glass Plaque (Engraved)
Body: 9in. Height x 12mm thickness
Base: 12mm + 12mm Thickness (1 inch)





KATIBAYAN NG PAGPAPAHALAGA

Para sa kanyang mga mahahalagang tagumpay at ambag sa Unibersidad ng Pilipinas Baguio mula noon ika-1 ng Hunyo, Taong Labing Isang Libo't Siyamnaraan Pitumpu't Pito hangang ika-1 ng Pebrero Taong Dalawang Libo't Dalawangpu't Isa

Ang Katibayan ito ng pagpapahalaga ay iginawad kay

Dr. Priscilla Supnet Macansantos

Iginawad ng Unibersidad ng Pilipinas Baguio ngayon ika-15 ng Disyembre, Taong Dalawang Libo't Dalawangpu't Isa, Lungsod ng Baguio, Pilipinas.

CORAZON L. ABANSI
Tsanselor



KATIBAYAN NG PAGPAPAHALAGA

Para sa kanyang mga mahahalagang tagumpay at ambag sa Unibersidad ng Pilipinas Baguio mula noon ika-1 ng Abril, Taong Labing Isang Libo't Siyamnaraan Pitumpu't Anim hangang ika-27 ng Enero Taong Dalawang Libo't Dalawangpu't Isa

Ang Katibayan ito ng pagpapahalaga ay iginawad kay