

**University of the Philippines Baguio** Gov. Pack Road, Baguio City

Standard Form Number: SF-GOOD-60 Revised on May 24, 2004 Standard Form Title: *Request for quotation*  Project Reference Number: \_\_\_\_\_\_ Name of the Project: \_\_\_\_\_\_ Location of the Project: \_\_\_\_\_\_

> Date: 28 February 2019 Quotation No.: RFQ-OVCA-2

Company: Address:

NOTE:

Please quote your lowest price on the item/s listed below, subject to the General Conditions of the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **9:00am**, **8 March 2019 enclosed in a sealed envelope.** 

(Sgd.) IRENE J. ENRIQUEZ

## OIC, Supply and Property Management Office

- 1) ALL ENTRIES MUST BE **TYPEWRITTEN/LEGIBLY WRITTEN.**
- 2) DELIVERY PERIOD WITHIN \_\_\_\_ CALENDAR DAYS, beginning
- 3) WARRANTY SHALL BE FOR PERIOD OF ONE (1) YEAR , FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 4) PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS
- 5) WINNING BIDDER SHALL BE REQUIRED TO POST **PERFORMANCE SECURITY** PRIOR TO SIGNING OF THE CONTRACT, BASED **ON THE TOTAL BID AMOUNT** IN **CASHIER'S/MANAGER'S CHECK, OR, BANK GUARANTEE ISSUED BY UNIVERSAL OR COMMERCIAL BANK.** PERFORMANCE SECURITY WILL BE REFUNDED, THROUGH WRITTEN REQUEST FROM WINNING BIDDER, UPON COMPLETION, AND ACCEPTANCE BY THE UNIVERSITY.

## 6) THE U. P. BAGUIO RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS WITHOUT OFFERING ANY REASON, WAIVE ANY REQUIRED FORMALITY AND AWARD THE CONTRACT TO THE BIDDER WHOSE PROPOSAL IS DEEMED THE MOST ADVANTAGEOUS TO THE UNIVERSITY.

## DOCUMENT REQUIREMENTS:

- 1. PhilGeps Registration (Platinum)
  - \*Please attached Mayor's Permit, DTI..etc.
- 2. Omnibus Sworn Statement
- 3. PCAB License (atleast Smal"B")
  - Ongoing & Completed Government or Private Projects

ITEM		
	ITEM AND DESCRIPTION	TOTAL AMOUNT
NO.		
1	Supply of Labor and Materials for the Repair/Rehabilitation of Existing Sump Tank and Installation of Floor Drain at the Existing Pump House	
	(Please see attached Bill of Quantities )	
	Approved Budget for the Contract: Php 44,005.50	
	Project Duration: Fifteen (15) calendar Days	
	Scope of Work	
	1. Construction of containment wall at the perimeter	
	2. Repair of leaking portion of the tank.	
	3. Concrete topping of the tank top.	
	4. Repainting works.	
	5. Installation of floor drain of the existing pump house.	
	For more information please contract:	
	Mar P. Viernes	
	Office of the Vice Chancellor for Administration	
	University of the Philippines Baguio	
	Tel. No.: 074 446 9973	
	Email Address: bac.upbaguio@up.edu.ph BID	
	Delivery Period :	
	Price Validity :	
	Warranty	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed name/signature

Tel.no./cellphone no./e-mail address

Date