

Republic of the Philippines
University of the Philippines Baguio
Governor Pack Road, Baguio City
Telefax No. 442-3888/442-3484
www.upb.edu.ph

NOTICE TO PROCEED

8 July 2020

CARLOS K. LIM JR.

President

BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC.

Post Office Loop Cor. Sandico St.

Baguio City

Dear Mr. Lim:

Notice is hereby given to BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC. that the **SHUTTLE SERVICES FOR UPBAGUIO EMPLOYEES** may commence effective on JULY 9, 2020.

Upon receipt of this notice, you are responsible for performing the services under the terms and condition of the agreement and in accordance with the implementation Schedule.


Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,


RAYMUNDO D. ROVILLOS
Chancellor *H*

I acknowledge receipt of this Notice on: JUL 09 2020

Name of Representative of Bidder: CARLOS K. LIM JR.

Authorized Signature: 

CERTIFIED MACHINE COPY OF
THE ORIGINAL/FACSIMILE:






University of the Philippines Baguio
SUPPLY AND PROPERTY MANAGEMENT OFFICE
Governor Pack Road, Baguio City
Telefax: (074) 442 - 3484
email: spmo.upbaguio@up.edu.ph

Project Reference Number: _____
Name of the Project: _____
Location of the Project: _____

Standard Form Number: SF-GOOD-58
Revised on May 24, 2004
Standard Form Title: **Purchase Order**

PURCHASE ORDER
University of the Philippines Baguio

Supplier :	BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION. INC.		P.O. No. :	SPMOGF-20-07-142	
Address :	POST OFFICE LOOP COR. SANDICO ST. B.C.		Date:	7 July 2020	
E-Mail Address :			Mode of		
Telephone No :	09392913547		Procurement :	AMP - SVP	
TIN :					
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: AS PER SCHEDULE			Delivery Term: FOB DESTINATION		
Date of Delivery: AS PER SCHEDULE			Payment Term: 30 days		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		SHUTTLE SERVICES for UP Baguio Employees: ferrying of employees from UP Baguio Campus to Respective homes (ROUTE MAYBE SUBJECT TO CHANGE DEPENDING ON SKELETAL WORK SCHEDULE OF EMPLOYEES)			
	lot	JULY = 16 DAYS at two (2) vans per day (July 9 to 30 except Saturdays and Sundays)	1	59,200.00	59,200.00
	lot	AUGUST = 19 DAYS at two (2) vans per day (Aug. to 31 except Saturdays, Saturdays & Holidays)	1	70,300.00	70,300.00
		SCHEDULE A - UP Baguio to Ambiong - KM4, Tomay - Buyagan La Trinidad Benguet, Magsaysay Avenue, Dreamland, Pinsao)			
		SCHEDULE B - UP Baguio to Lower Bengao, Bakakeng, Dontogan, San Luis Asin Roan, Irisan, San Carlos Heights, Tacay Road, Fairview)			
		Scope of Services:			
		* Licensed professional driver			
		* two (2) vans per day, Monday to Friday (except on holidays and during work suspension)			
		* one way trip - afternoon only			
		* van is Convenient, Cozy, Clean and fully sanitized before each day of service, in good running condition			
		* Van must have windows and must be kept open during the travel			
		* service is house to house in accordance with the indicated addresses in the schedule			
		* Inclusions: cost includes fuel of the van, salary of the driver & taxes			
		* maximum passengers per van is 6 to 8 - to observe social distancing at all times			
		* Inclusions: comprehensive insurance including passengers			
		NOTE: PAYMENT WILL BE BASED ON ACTUAL NUMBER OF SERVICE			
(Total Amount in Words) ONE HUNDRED TWENTY NINE THOUSAND FIVE HUNDRED PESOS			129,500.00		
In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.					
Conforme:		Very truly yours,			
 Signature over printed name of supplier		 RAYMUNDO D. ROVILLOS Chancellor			
Date JUL 09 2020					
Funds Cluster	01-101101 April 2020 (COVID-19)		ORS/BURS No. : 01-101101-2020-07-657		
Funds Available			Date of the ORS/BURS:		
		Amount : 129,500.00			
		Y			
		CECILE G. DANGAWEN Chief, Accounting Office			

MANAGEMENT OFFICE (SPMO)
U.P. BAGUIO





University of the Philippines Baguio
SUPPLY AND PROPERTY MANAGEMENT OFFICE
Governor Pack Road, Baguio City
Telefax: (074) 442 - 3484
email: spmo.upbaguio@up.edu.ph

Project Reference Number: _____
Name of the Project: _____
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Standard Form Number: SF-GOOD-58
Revised on May 24, 2004
Standard Form Title: Purchase Order

PURCHASE ORDER
University of the Philippines Baguio

Supplier :	BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION. INC.		P.O. No. :	SPMOGF-20-08-172	
Address :	Baguio City		Date:	25 AUGUST 2020	
E-Mail Address :			Mode of		
Telephone No :	09392913547		Procurement :	AMP - SVP	
TIN :					
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: AS PER SCHEDULE			Delivery Term: FOB DESTINATION		
Date of Delivery: September 1 - 30, 2020			Payment Term: 30 days		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	SHUTTLE SERVICES for UPBaguio Employees:	1	77,700.00	77,700.00
		ferrying of employees from UP Baguio Campus to Respective homes (ROUTE MAYBE SUBJECT TO CHANGE DEPENDING ON SKELETAL WORK SCHEDULE OF EMPLOYEES)			
		SCHEDULE A - UP Baguio to Ambiong - KM4, Tomay - Buyagan La Trinidad Benguet, Magsaysay Avenue, Dreamland, Pinsao)			
		SCHEDULE B - UP Baguio to Lower Bengao, Bakakeng, Dontogan, San Luis Asin Roan, Irisan, San Carlos Heights, Tacay Road, Fairview)			
		SEPTEMBER at (2) VANS per day			
		days: SEPTEMBER 2,3,4,7,8,9,10,11,14,15,16,17,18,21,22,23,24, 25,28,29,30. 2020			
(Total Amount in Words) SEVENTY-SEVEN THOUSAND SEVEN HUNDRED PESOS					77,700.00
In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.					
Conforme:		Very truly yours,			
					
Signature over printed name of supplier		RAYMUNDO D. ROVILLOS			
SEP 02 2020		Chancellor			
Funds Cluster :	01 101101 API 2020 (COVID-19)		ORS/BURS No.	02-101101-2020-08-727	
Funds Available :			Date of the ORS/BURS:		
AUG 27 2020		CECILE G. DANGAWEN		Amount : 77,700-	
		Chief, Accounting Office			

Republic of the Philippines
University of the Philippines Baguio
Governor Pack Road, Baguio City
Telefax No. 442-3888/442-3484
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Notice of Award

7 July 2020

CARLOS K. LIM JR.

President

BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC.

Post Office Loop Cor. Sandico St.

Baguio City



Dear Mr. Lim:

We are happy to notify you that your bid for the **SHUTTLE SERVICES FOR UPBAGUIO EMPLOYEES** is hereby awarded to you at a contract price equivalent to the following:

- *July 2020 - Fifty nine thousand two hundred pesos (59,200.00)
- *August 2020 - Seventy thousand three hundred pesos (70,300.00)
- *September 2020 - Seventy seven thousand seven hundred pesos (77,700.00)

You are hereby required to enter into *contract within (10) calendar days upon receipt of this Notice of Award.

Very truly yours,



RAYMUNDO D. ROVILLOS
Chancellor 

Conforme:


(Name of Representative of Bidder)

Date: JUL 07 2020

***Contract will be issued monthly to adopt to any changes in quarantine protocols as declared by the IATF and the LGU of Baguio City, including actual work schedule of UP Baguio.**

CERTIFIED MACHINE COPY OF
THE ORIGINAL


ABSTRACT OF QUOTATION ON PRICE FOR
SHUTTLE SERVICE

Canvass no. PC20-07-098


Date. 7 July 2020

Item no.	PARTICULARS			APPROVED BUDGET FOR THE CONTRACT (ABC)	BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC.	THORITA TRANSPORT SERVICES
	QTY	UNIT				
			SHUTTLE SERVICES for UPBaguio Employees:			
			ferrying of employees from UP Baguio Campus to Respective homes (ROUTE MAYBE SUBJECT TO CHANGE DEPENDING ON SKELETAL WORK SCHEDULE OF EMPLOYEES)			
			SCHEDULE A - UP Baguio to Ambiong - KM4, Tomay - Buyagan La Trinidad Benguet, Magsaysay Avenue, Dreamland, Pinsao)			
			SCHEDULE B - UP Baguio to Lower Bengao, Bakakeng, Dontogan, San Luis Asin Road, Irisan, San Carlos Heights, Tacay Road, Fairview)			
	1	lot	JULY = 16 DAYS at two (2) vans per day	60,800.00	59,200.00	60,400.00
	1	lot	AUGUST = 19 DAYS at two (2) vans per day	72,200.00	70,300.00	72,000.00
	1	lot	SEPTEMBER = 21 DAYS at two (2) vans per day	79,800.00	77,700.00	79,500.00
			Scope of Services:			
			* Licensed professional driver			
			* two (2) vans per day, Monday to Friday (except on holidays and during work suspension)			
			* one way trip - afternoon only			
			* van is Convenient, Cozy, Clean and fully sanitized before each day of service, in good running condition			
			*Van must have windows and must be kept open during the travel			
			* service is house to house in accordance with the indicated addresses in the schedule			
			*Inclusions: cost includes fuel of the van, salary of the driver & taxes			
			*maximum passengers per van is 6 to 8 - to observe social distancing at all times			
			*Inclusions: comprehensive insurance including passengers			
			*contract will be issued on monthly basis - should there be changes in the quarantine status of the City of Baguio, the contract shall adjust accordingly			

ACTION TAKEN.

WHEREAS, the requirement was posted in the PhilGEPS under reference no. 7086973;
WHEREAS, two (2) interested bidders submitted bid as shown above;
WHEREAS, BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC. is found to be the Lowest Calculated and Responsive Bidder;
NOW THEREFORE, award to BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC. is being recommended for approval to the Head of the Procuring Entity

COMMITTEE ON BIDS AND AWARDS:


JESSICA K. CARIÑO
Chair, Bids and Awards Committee


SANTOS JOSE O. DACANAY III
Member


ARELLANO A. COLONGONG JR.
Member



JOCELYN R. RAFANAN
Member


GLORIA O. RODRIGUERA
Member

CERTIFIED MACHINE COPY OF
THE ORIGINAL FACSIMILE

ACTION OF THE HEAD OF PROCURING ENTITY:

APPROVED


RAYMUNDO D. ROVILLOS
Chancellor