

Republic of the Philippines
University of the Philippines Baguio
Governor Pack Road, Baguio City
Telefax No. 442-3888/442-3484
www.upb.edu.ph

Notice to Proceed

1 October 2020

CARLOS K. LIM JR.

President
Baguio City Mountaineers Transport Assoc. Inc.
Post Office Loop cor. Sandico St.
Baguio City

Dear Mr. Lim:

Notice is hereby given to ALU GENERAL MERCHANDISE that the **SUPPLY OF VAN AS SHUTTLE SERVICE OF UPBAGUIO EMPLOYEES** may commence effective on OCT 05 2020 or ___ day/s after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and condition of the agreement and in accordance with the implementation Schedule.


Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,


RAYMUNDO D. ROVILLOS
Chancellor *RB*

I acknowledge receipt of this Notice on _____
Name of Representative of Bidder: _____
Authorized Signature: _____

OCT 05 2020

CARLOS K. LIM JR.




University of the Philippines Baguio
 SUPPLY AND PROPERTY MANAGEMENT OFFICE
 Governor Pack Road, Baguio City
 Telefax: (074) 442 - 3484

Project Reference Number: _____
 Name of the Project: _____
 Location of the Project: _____

Standard Form Number: SF-GOOD-58
 Revised on May 24, 2004
 Standard Form Title: Purchase Order

PURCHASE ORDER
 University of the Philippines Baguio

Supplier :	BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC.	P.O. No. :	SPMO-GF-20-10-210A
Address :	Post Office Loop cor. Sandico St. B.C.	Date :	1 October 2020
E-Mail Address :		Mode of Procurement :	AMP - small value procurement
Telephone No :	09392913547		
TIN :			


Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery:	<u>UP Baguio, Baguio City</u>	Delivery Term:	<u>FOB destination</u>
Contact Person:	<u>Irene J. Enriquez</u>	Date of Delivery:	<u>as indicated</u>
Contact Address:	<u>SPMO, UPBaguio</u>		
Contact Number:	<u>074 442 3484</u>	Payment Term:	<u>not to exceed 20 days after every monthly billing</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		VAN RENTAL AS SHUTTLE SERVICE FOR UPBAGUIO			
	LOT	ferrying of employees from UP Baguio Campus to Respective homes (ROUTE MAYBE SUBJECT TO CHANGE DEPENDING ON SKELETAL WORK SCHEDULE OF EMPLOYEES) OCTOBER 1, 2, 5-9, 12-16, 19-23, 26-30 at TWO (2) vans per day	1	79,200.00	79,200.00
	LOT	NOVEMBER 2-6, 9-13, 16-20, 23-27 at TWO (2) vans per day	1	72,000.00	72,000.00
	LOT	DECEMBER 1-4, 7-11, 14-17 at TWO (2) vans per day	1	46,800.00	46,800.00
		SCHEDULE A - UP Baguio to Ambiong - KM4, Tomay - Buyagan La Trinidad Benguet, Magsaysay Avenue, Dreamland, Pinsao and/or other places as needed			
		SCHEDULE B - UP Baguio to Lower Bengao, Bakakeng, Dontogan, San Luis Asin Roan, Irisan, San Carlos Heights, Tacay Road, Fairview and/or other places as needed			
		PR# 13243			
		PC-20-10-185			

(Total Amount in Words) **ONE HUNDRED NINETY-EIGHT THOUSAND PESOS** **198,000.00**

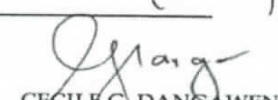
In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme: 
 Signature over printed name of supplier
 OCT 05 2020
 Date

Very truly yours,

RAYMUNDO D. ROVILLOS
 Chancellor

Funds Cluster : 01 101101 API WWS (CSN10-1A)
 Funds Available : _____

ORS/BURS No. : 0-101101-2020-10-205
 Date of the ORS/BURS : _____
 Amount : 198,000.-

OCT 09 2020 
CECILE G. DANGAWEN
 Chief, Accounting Office

SUPPLY AND PROPERTY MANAGEMENT OFFICE

CERTIFIED TRUE COPY OF THE ORIGINAL

UNIVERSITY OF THE PHILIPPINES BAGUIO

Governor Pack Road, Baguio City

**ABSTRACT OF QUOTATION FOR
VAN RENTAL FOR SHUTTLE SERVICES**

Canvass no.: **PC20-10-185**

Date: 1 OCTOBER 2020

Item no.	PARTICULARS		APPROVED BUDGET FOR THE CONTRACT	BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC.	SAGADIAN TOURIST TRANSPORT COOPERATIVE	BANTRANS
	QTY	UNIT				
1	1	lot	VAN RENTAL AS SHUTTLE SERVICE for UPBaguio			
			ferrying of employees from UP Baguio Campus to Respective homes (ROUTE MAYBE SUBJECT TO CHANGE DEPENDING ON SKELETAL WORK SCHEDULE OF EMPLOYEES)			NO BID
	1	LOT	OCTOBER 1, 2, 5-9, 12-16, 19-23, 26-30 at TWO (2) vans per day	79,200.00	79,200.00	80,200.00
	1	LOT	NOVEMBER 2-6, 9-13, 16-20, 23-27 at TWO (2) vans per day	72,000.00	72,000.00	73,000.00
	1	LOT	DECEMBER 1-4, 7-11, 14-17 at TWO (2) vans per day	46,800.00	46,800.00	47,800.00
			SCHEDULE A - UP Baguio to Ambiong - KM4, Tomay - Buyagan La Trinidad Benguet, Magsaysay Avenue, Dreamland, Pinsao and/or other places as needed			
			SCHEDULE B - UP Baguio to Lower Bengao, Bakakeng, Dontogan, San Luis Asin Roan, Irisan, San Carlos Heights, Tacay Road, Fairview and/or other places as needed			
			Scope of Services / CONDITIONS:			
			* Must obtain the required SPECIAL PERMIT as shuttle service from concerned government agency			
			* Business Entity must be within Baguio City or Benguet area to accommodate any sudden change in schedule			
			* Licensed professional driver familiar with the places and the terrain in Baguio City and Benguet			
			* two (2) vans per day, Monday to Friday (except on holidays and during work suspension)			
			* one way trip - afternoon only			
			* van is Convenient, Cozy, Clean and fully sanitized before each day of service, in good running condition			
			*Van MUST HAVE WINDOWS AT THE BACK/PASSENGER AREA and must be kept open during the travel			OFFER: TOYOTA GRANDIA GL
			* service is house to house in accordance with the indicated addresses in the schedule			
			*Inclusions: cost includes fuel of the van, salary of the driver & taxes			
			*Inclusions: comprehensive insurance including passengers			
			* schedule dates shall be subject to change with one day advance notice of service cancellation			

ACTION TAKEN:

For item 1, **BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC.** is the Lowest Calculated and Responsive Bidder.

COMMITTEE ON BIDS AND AWARDS:

JK
JESSICA K. CARIÑO
Chair, Bids and Awards Committee

SJO
SANTOS JOSE O. DACANAY III
Member

JMA
JOEL M. ADDAWE
Member

JRF
JOCELYN R. RAFANAN
Member

GR
GLORIA Q. RODRIGUERA
Member

ACTION OF THE HEAD OF THE PROCURING ENTITY:

APPROVED

RD
RAYMUNDO D. ROVILLOS
Chancellor

CERTIFIED TRUE COPY
OF THE ORIGINAL

Republic of the Philippines
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Notice of Award

1 October 2020

CARLOS K.LIM JR.

President
Baguio City Mountaineers Transport Assoc. Inc.
Post Office Loop cor. Sandico St.
Baguio City

Dear Mr. Lim:


We are happy to notify you that your bid for the **SUPPLY OF VAN AS SHUTTLE SERVICE OF UPBAGUIO EMPLOYEES** is hereby awarded to you at a contract price equivalent to **one hundred ninety-eight thousand pesos (PhP 198,000.00)**.

You are hereby required to enter into the contract immediately upon receipt of this Notice of Award.

Very truly yours,


RAYMUNDO D. ROVILLOS
Chancellor

Conforme:



(Name of Representative of Bidder)

Date: OCT 01 2020