

UNIVERSITY OF THE PHILIPPINES BAGUIO

Governor Pack Road, Baguio City

Invitation to Bid for REPAIR AND RENOVATION OF THREE (3) CLASSROOMS AT THE ISKOLAR NG BAYAN (IB) BUILDING, UP BAGUIO

1. The *University of the Philippines Baguio (UP Baguio)*, through the *Special Appropriations FY 2022* intends to apply the sum of **Two Million Four Hundred Eighty Eight Thousand Two Hundred Two Pesos and 01/100 (Php2,488,202.01)** being the Approved Budget for the Contract (ABC) to payments under the contract for the *Repair and Renovation of Three (3) Classrooms at the Iskolar ng Bayan Building, UP Baguio with bid reference number UPB-BID-2022-04*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *University of the Philippines Baguio (UP Baguio)* now invites bids for the above Procurement Project. Completion of the Works is required **Eighty (80) calendar days**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from *University of the Philippines Baguio, Bids and Awards Committee Secretariat Office* and inspect the Bidding Documents at the address given below **from Monday-Friday, 8:30 a.m.-4:30 p.m.**
5. A complete set of Bidding Documents may be acquired by interested bidders on **22 September 2022 (Thursday)** from given address and website/s below **and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php5,000.00).**

The Procuring Entity shall allow the bidder to present its proof of payment for the fees ***in person, by facsimile, or through electronic means.***

Personal payment thru the University of the Philippines Baguio Cash Office or thru:

Bank: Development Bank of the Philippines (DBP)

Branch: Baguio City

Account Name: UP Baguio Trust Fund

Account Number: 0-00363-510-1

(Please make at least 2 copies of the deposit slip)

Issuance of the Official Receipt will be made at the UP Baguio Cash Office, Mondays to Fridays, 8:00 a.m. to 4:00 p.m.

Proof of payment must be presented upon acquiring a complete set of Bidding Documents at the Bids and Awards Committee Office.

6. The University of the Philippines Baguio will hold a **Pre-Bid Conference¹** on **30 September 2022 (Friday) 09:00AM** at the **University of the Philippines Baguio, Governor Pack Road, Baguio City** and/or **via Zoom**, which shall be open to prospective bidders.

For those participating via Zoom Conferencing, the link below is provided for advance registration. Only those who registered will be provided an invitation/ link for the scheduled Pre-Bid Conference.

https://up-edu.zoom.us/meeting/register/tJUuc-GtqDwoHNJH2w2sk_MVrs4UQs7B2I-i

Information about the meeting will be provided on the confirmation email after registration.

7. Bids must be duly received by the BAC Secretariat through manual submission **on or before 12 October 2022 (Wednesday) at 8:30AM**. Late bids shall not be accepted.

*BAC Office
1st floor, Iskolar ng Bayan Building
UP Baguio
Governor Pack Road, Baguio City
Telefax. No. (074) 442 3484, (074) 446 9973
email: bac.upbaguio@up.edu.ph*

8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 16**.
9. **Bid opening** shall be on **12 October 2022 (Wednesday) at 9:00AM** at the **Board Room, 2nd floor, Iskolar ng Bayan Building, University of the Philippines Baguio, Governor Pack Road, Baguio City** and/or **via Zoom**, which shall be open to prospective bidders.

For those participating via Zoom Conferencing, the link below is provided for advance registration. Only those who registered will be provided an invitation/ link for the scheduled Opening of Bids.

<https://up-edu.zoom.us/meeting/register/tJ0oceytrTsvHtPoRvijXRqz5rPqMls7Uq8L>

Information about the meeting will be provided on the confirmation email after registration.

¹ May be deleted in case the ABC is less than One Million Pesos (Php1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. The **University of the Philippines Baguio** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. Bidders shall read the Bidding documents carefully and comply with the requirements indicated. Failure to comply may lead to disqualification of the bid.
12. Bidders are encouraged to properly use tabs and identify the documents submitted for ease of reference in the opening of bids.
13. For further information, please refer to:

Brian D. Lumague
BAC Secretariat Head
UP Baguio
Governor Pack Road, Baguio City
Telefax. No. (074) 442 3484, (074) 446 9973
email: bac.upbaguio@up.edu.ph

14. For downloading of Bidding Documents, visit:

<https://www.upb.edu.ph/bids-and-awards-committee-bac>

22 September 2022



JOEL M. ADDAWE
BAC Chairperson