

ABSTRACT OF QUOTATION ON PRICE FOR  
SHUTTLE SERVICE

Canvass no. PC20-07-098

Date, 7 July 2020

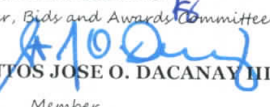
Item no.	PARTICULARS		APPROVED BUDGET FOR THE CONTRACT (ABC)	BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC.	THORITA TRANSPORT SERVICES
	QTY	UNIT			
		<b>SHUTTLE SERVICES for UP Baguio Employees:</b>			
		ferrying of employees from UP Baguio Campus to Respective homes (ROUTE MAYBE SUBJECT TO CHANGE DEPENDING ON SKELETAL WORK SCHEDULE OF EMPLOYEES)			
		SCHEDULE A - UP Baguio to Ambiong - KM4, Tomay - Buyagan La Trinidad Benguet, Magsaysay Avenue, Dreamland, Pinsao)			
		SCHEDULE B - UP Baguio to Lower Bengao, Bakakeng, Dontogan, San Luis Asin Road, Irisan, San Carlos Heights, Tacay Road, Fairview)			
1	lot	JULY = 16 DAYS at two (2) vans per day	60,800.00	59,200.00	60,400.00
1	lot	AUGUST = 19 DAYS at two (2) vans per day	72,200.00	70,300.00	72,000.00
1	lot	SEPTEMBER = 21 DAYS at two (2) vans per day	79,800.00	77,700.00	79,500.00
		Scope of Services:			
		* Licensed professional driver			
		* two (2) vans per day, Monday to Friday (except on holidays and during work suspension)			
		* one way trip - afternoon only			
		* van is Convenient, Cozy, Clean and fully sanitized before each day of service, in good running condition			
		*Van must have windows and must be kept open during the travel			
		* service is house to house in accordance with the indicated addresses in the schedule			
		*Inclusions: cost includes fuel of the van, salary of the driver & taxes			
		*maximum passengers per van is 6 to 8 - to observe social distancing at all times			
		*Inclusions: comprehensive insurance including passengers			
		*contract will be issued on monthly basis - should there be changes in the quarantine status of the City of Baguio, the contract shall adjust accordingly			

**ACTION TAKEN.**

WHEREAS, the requirement was posted in the PhilGEPS under reference no. 7086973;  
WHEREAS, two (2) interested bidders submitted bid as shown above;  
WHEREAS, BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC. is found to be the Lowest Calculated and Responsive Bidder;  
NOW THEREFORE, award to BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC. is being recommended for approval to the Head of the Procuring Entity

**COMMITTEE ON BIDS AND AWARDS:**

  
**JESSICA K. CARIÑO**  
Chair, Bids and Awards Committee

  
**SANTOS JOSE O. DACANAY III**  
Member

  
**ARELLANO A. COLONGONG JR.**  
Member

  
**JOCELYN R. RAFANAN**  
Member

  
**GLORIA Q. RODRIGUERA**  
Member

ACTION OF THE HEAD OF PROCURING ENTITY:

**APPROVED**

  
**RAYMUNDO D. ROVILLOS**  
Chancellor

0742

Republic of the Philippines  
**University of the Philippines Baguio**  
Governor Pack Road, Baguio City  
Telefax No. 442-3888/442-3484  
[www.upb.edu.ph](http://www.upb.edu.ph)

**Notice of Award**

7 July 2020

**CARLOS K. LIM JR.**

President

BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC.

Post Office Loop Cor. Sandico St.

Baguio City

**Dear Mr. Lim:**

We are happy to notify you that your bid for the **SHUTTLE SERVICES FOR UPBAGUIO EMPLOYEES** is hereby awarded to you at a contract price equivalent to the following:


- \*July 2020 - Fifty nine thousand two hundred pesos (59,200.00)
- \*August 2020 - Seventy thousand three hundred pesos (70,300.00)
- \*September 2020 - Seventy seven thousand seven hundred pesos (77,700.00)

You are hereby required to enter into \*contract within (10) calendar days upon receipt of this Notice of Award.

Very truly yours,

  
**RAYMUNDO D. ROVILLOS**  
Chancellor 

Conforme:

  
\_\_\_\_\_  
(Name of Representative of Bidder)

Date:                     JUL 07 2020                    

***\*Contract will be issued monthly to adopt to any changes in quarantine protocols as declared by the IATF and the LGU of Baguio City, including actual work schedule of UP Baguio.***



University of the Philippines Baguio  
 SUPPLY AND PROPERTY MANAGEMENT OFFICE  
 Governor Pack Road, Baguio City  
 Telefax: (074) 442 - 3484  
 email: spmo.upbaguio@up.edu.ph

Project Reference Number: \_\_\_\_\_  
 Name of the Project: \_\_\_\_\_  
 Location of the Project: \_\_\_\_\_

Standard Form Number: SF-GOOD-58  
 Revised on May 24, 2004  
 Standard Form Title: Purchase Order

**PURCHASE ORDER**  
**University of the Philippines Baguio**

Supplier :	<b>BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION. INC.</b>	P.O. No. :	<b>SPMOGF-20-07-142</b>
Address :	POST OFFICE LOOP COR. SANDICO ST. B.C.	Date:	7 July 2020
E-Mail Address :		Mode of	
Telephone No. :	09392913547	Procurement :	AMP - SVP
TIN :			

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	AS PER SCHEDULE	Delivery Term:	FOB DESTINATION
Date of Delivery:	AS PER SCHEDULE	Payment Term:	30 days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>SHUTTLE SERVICES for UP Baguio Employees:</b> ferrying of employees from UP Baguio Campus to Respective homes (ROUTE MAYBE SUBJECT TO CHANGE DEPENDING ON SKELETAL WORK SCHEDULE OF EMPLOYEES)			
	lot	JULY = 16 DAYS at two (2) vans per day (July 9 to 30 except Saturdays and Sundays)	1	59,200.00	59,200.00
	lot	AUGUST = 19 DAYS at two (2) vans per day (Aug. to 31 except Saturdays, Saturdays & Holidays)	1	70,300.00	70,300.00
		SCHEDULE A - UP Baguio to Ambiong - KM4, Tomay - Buyagan La Trinidad Benguet, Magsaysay Avenue, Dreamland, Pinsao)			
		SCHEDULE B - UP Baguio to Lower Bengao, Bakakeng, Dontogan, San Luis Asin Roan, Irisan, San Carlos Heights, Tacay Road, Fairview)			
		Scope of Services:			
		* Licensed professional driver			
		* two (2) vans per day, Monday to Friday (except on holidays and during work suspension)			
		* one way trip - afternoon only			
		* van is Convenient, Cozy, Clean and fully sanitized before each day of service, in good running condition			
		*Van must have windows and must be kept open during the travel			
		* service is house to house in accordance with the indicated addresses in the schedule			
		*Inclusions: cost includes fuel of the van, salary of the driver & taxes			
		*maximum passengers per van is 6 to 8 - to observe social distancing at all times			
		*Inclusions: comprehensive insurance including passengers			
		<b>NOTE: PAYMENT WILL BE BASED ON ACTUAL NUMBER OF SERVICE</b>			

(Total Amount in Words) **ONE HUNDRED TWENTY NINE THOUSAND FIVE HUNDRED PESOS** **129,500.00**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

  
 Signature over printed name of supplier  
 JUL 09 2020  
 Date

Very truly yours,

  
 RAYMUNDO D. ROVILLOS  
 Chancellor

Funds Cluster : 01 101101  
 Funds Available : 01 2020 (COVID-19)

ORS/BURS No. : 02.101101.2020.07.687  
 Date of the ORS/BURS:  
 Amount : 129,500.00 Y

CECILE G. DANGAWEN  
 Chief, Accounting Office

JUL 10 2020  
 MANAGEMENT OFFICE (SPMO)  
 U.P. BAGUIO

Republic of the Philippines  
**University of the Philippines Baguio**  
Governor Pack Road, Baguio City  
Telefax No. 442-3888/442-3484  
[www.upb.edu.ph](http://www.upb.edu.ph)

**NOTICE TO PROCEED**

8 July 2020

**CARLOS K. LIM JR.**

President

BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC.

Post Office Loop Cor. Sandico St.

Baguio City

**Dear Mr. Lim:**

Notice is hereby given to BAGUIO CITY MOUNTAINEERS TRANSPORT ASSOCIATION INC. that the **SHUTTLE SERVICES FOR UPBAGUIO EMPLOYEES** may commence effective on JULY 9, 2020.

Upon receipt of this notice, you are responsible for performing the services under the terms and condition of the agreement and in accordance with the implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,

  
**RAYMUNDO D. ROVILLOS**  
Chancellor *H*

I acknowledge receipt of this Notice on: JUL 09 2020  
Name of Representative of Bidder: CARLOS K. LIM JR.  
Authorized Signature: 