

Bids and Awards Committee

University of the Philippines Baguio
Governor Pack Road, 2600 Baguio City

MINUTES OF MEETING

29 October 2018 10:20 AM – 12:45 PM
Chancellor's Board Room

Presiding: VCA Jessica K. Cariño, BAC Chair
Members: Prof. Joel M. Addawe, Member On Official Business
Prof. Jocelyn Rafanan, Member
Prof. Santos Jose O. Dacanay III, Member
Ms. Gloria Q. Rodriguera, Member On Official Business
Ms. Cecile G. Dangawen, TWG On Official Business
Mr. Rodolfo T. Suyat, TWG Absent
Ms. Irene J. Enriquez, Head Secretariat
Mr. Mar P. Viernes, Secretariat
Ms. Segrid Yan A. Bucagan, Secretariat

Also present: Architect Aristotle J. Go

Agenda: I. Pre-bid Conference of Supply, Delivery, and Installation of Specialty Floorings and Goal System including 92 bleachers seats for the Human Kinetics Program Gymnasium
II. Pre-procurement of 12-month Janitorial Services Contract

The meeting was called to order by Prof. Jessica K. Cariño, Chairperson at 10:20 AM.

Agenda:

I. Pre-bid Conference of Supply, Delivery, and Installation of Specialty Floorings and Goal System including 92 bleachers seats for the Human Kinetics Program Gymnasium

There are Three (3) prospective bidders who were present during the pre-bid conference:

Arjel Alvarez	Philippine Fibertech Industries, Inc.
Edith Eugenio	LinkSports, Inc
Aldo Ramos	
Earl Lilam	E-Sports International

This is a pre-bid conference for the Supply, Delivery, and Installation of Specialty Floorings and Goal System including 92 bleacher seats for the Human Kinetics Program gymnasium. The following reminders were discussed during the pre-bid conference:

1. The agency budget for this project is Php 14,397,387.50;
2. Contract Duration is Ninety (90) calendar days;
3. The project is based on the availability of the items in the market;

- 38 4. The project is divided in four (4) lots;
39 a. Lot 1 (Php 3,144,808.71)
40 i. Non Skid Homogenous Tile at level 1 for the areas near the Comfort rooms, water
41 heater room, janitorial and mechanical room, Fire pump room, and storage room;
42 ii. Pressure Treated Timber Outdoor Floor with anti-slip grooves at level 6;
43 iii. Non-slip self-leveling epoxy floor topping at level 1 for the hallway at south side,
44 East staircase floorings, Hallways at level 2-5, and Studio/Classrooms at level 5;
45 and
46 iv. Rubber carpet mat for the entrance adjacent to water heater room.
47 b. Lot 2 (Php 3,043,529.99)
48 i. Artificial turf and Supply and installation of shockpads at the HKP roof deck (labor
49 included);
50 ii. High Performance Slip Resistant Safety Floorings for the locker rooms, toilet and
51 bath room at level 1 (labor included); and
52 iii. Supply and installation of wall padding and foam cushion at the ballcourt at level
53 2.
54 c. Lot 3 (Php 4,806,860.80)
55 i. Sports Rubberized Flooring for the Indoor Track Oval and Fitness Gym Floors at
56 Level 1 (labor included); and
57 ii. Sports Rubberized Flooring for the Ballcourt at level 2 (labor included).
58 d. Lot 4 (Php 3,402,112.00)
59 i. Ceiling Cambered Forward Fold Backstop at the main basketball court at level 2
60 (mobilization and installation cost included);
61 ii. LED Electronics Scoreboard at the ball court at level 2 (mobilization and
62 installation cost included);
63 iii. Self-contained volleyball post system at the ball court at level 2;
64 iv. Badminton post system at the ball court at level 2; and
65 v. 92 Indoor Sports Bleachers at level 2.5.
66 5. Bid documents will be submitted per lot;
67 6. The BAC will use a non-discretionary pass or fail criteria for Eligibility screening of documents
68 submitted;
69 7. All Bid Documents should be signed by duly authorized representative/s, otherwise an
70 authorization should be made. Any interlineations, erasures, or overwriting shall be valid only if
71 they are signed or initialed by the duly authorized representative/s;
72 8. Each bidder should submit One (1) original and One (1) duplicate copy of the documents
73 contained in Envelopes 1 and 2 of its bid;
74 9. All after-sales services offered should be indicated;
75 10. Submission of bids is until 12 November 2018, Monday, at 9:30 AM at the Office of the Vice
76 Chancellor for Administration;
77 11. Opening of bids will be on 12 November 2018, Monday, at 10:00 AM at the Chancellor's Board
78 room;
79 12. Post-Qualification is from 12-19 November 2018; and
80 13. Issuance of Notice of Award will be on 20 November 2018.

81 Architect Aristotle Go presented the technical specifications of the project and the plan of Human
82 Kinetics Gymnasium where the project will be conducted. He reiterated that not all materials will

have practically the same specifications. The specifications stated in the BOQ are the minimum or equivalent specifications of the project, thus, bidders may go above or beyond the stated specifications, or present the specification of their own products provided that they meet the minimum quality standards presented. The bidder's specifications for the materials will be evaluated during the post qualification.

Architect Go emphasized the following:

- a. For the Artificial Turf, it should be FIFA approved.
- b. For Lot 1, this is not technically sport floorings, but is considered a specialty floorings because it is a pressure treated timber.
- c. For the goal system, the most important thing about it is that we can bring it up and hide it when the court is used for other purposes.
- d. For the bleachers, it will be 565 mm x 600 mm x 500 mm, the materials to be used for the seat should be HDPE and have three types of gray for its color.
- e. For the Level 1 Indoor Track Oval and Fitness Gym Floors, the minimum number of colors that will be used is three (3) and the maximum is five (5).

The following questions were raised by the bidders together with the BAC's answer:

Questions	BAC's Answer
For the Security bonds, are we going to submit one bond for four lots or separate bond for each lot?	Separate bond for each lot.
For the wall mounted Basketball Goal System, is the quantifier unit or set?	It is per unit, a bid addendum will be issued for this changes.

Prospective bidders were accompanied by Engr. Himmiwat and Engr. Gonzales at the HKP Gymnasium for inspection.


II. Pre-procurement of 12-month Janitorial Services Contract

The budget for the contract is 3,634,402.54 for 12 months, including all the mandatory benefits and the additional 20 pesos from Wage Order No. RB-CAR-19 effective 20 August 2018. The contract will start from January 2019 to December 2019.

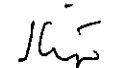
The pre-bid conference will be on 8 November 2018 at 10:00 AM at the Vice Chancellor's Conference room/Chancellor's Board Room and the submission of bids is until 20 November 2018 at 9:30 AM and the Opening of Bids will be at 10:00 AM on the same day at the Vice Chancellor's Conference room/Chancellor's Board Room.

The meeting was adjourned at 12:45 PM.

Prepared by:


Segrid Yan A. Bucagan
Secretariat

Noted by:


Prof. Jessica K. Cariño
VCA & BAC Chair