



UNIVERSITY OF THE PHILIPPINES BAGUIO
 Supply & Property Management Office
 Governor Pack Road, Baguio City
 VAT Reg. TIN: 000-864-006-00007

PURCHASE ORDER
Office of the Vice Chancellor for Academic Affairs

| | | | |
|---------------|---|----------------------|-------------------------------------|
| Supplier: | CJH Suites Corporation | PO No: | SPMO-RF-22-11-096 (2944) |
| Address: | Camp John Hay, Loakan Road, Baguio City | Date: | 29-Nov-2022 |
| Telephone No: | (074) 422-2075 loc. 204 | Mode of Procurement: | NP - Small Value Procurement |
| E-mail: | lucky.lopez@campjohnhayhotels.ph | PR No: | 18259 |
| TIN: | 006-067-251-000 | | |

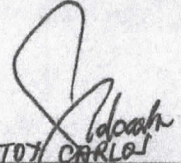
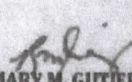
Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

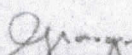
| | | | |
|--------------------|--|-------------------|---|
| Place of Delivery: | <u>Supply and Property Management Office (SPMO), UP Baguio</u> | Delivery Term: | E.O.B. - Destination (UP Baguio) |
| Contact Person: | <u>Ma. Christine P. Berganio</u> | Payment Term: | 30 calendar days |
| Contact Address: | <u>Governor Pack Road, Baguio City</u> | Date of Delivery: | 01 December 2022 |
| Contact #/ Email: | <u>(074) 442-3484/ mpberganio@up.edu.ph</u> | | |

| Stock/ Property No. | Unit | Description | Qty. | Unit Cost | Amount |
|------------------------|------|--|------|------------|--------------|
| | | Welcome Dinner for the AAC, UP Officials and guests on 1 December 2022 | | | |
| | pax | Welcome Dinner Buffet for 60 pax on 1 December 2022: Salad, soup, pasta, beef, chicken, pork, seafood, vegetable, rice, dessert, beverage | 60 | P 1,700.00 | P 102,000.00 |
| | | ***Nothing Follows*** | | | |
| | | Canvass no.: PC22-11-332 | | | |

(Total Amount in Words): **One Hundred Two Thousand Pesos** **P 102,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

| | | |
|-----------|--|--|
| Conforme: |  <u>JOY CARLO</u> Signature over Printed Name of Supplier Date <u>11/29/22</u> | Very truly yours,  <u>ROSEMARY M. GUTIERREZ</u> Vice Chancellor for Academic Affairs |
|-----------|--|--|

| | | | |
|------------------|--|-----------------------|------------------------------|
| Fund Cluster: | 05 206441 135 Int Reprogrammed Funds | ORS/BURS No.: | 02-206441-2022-11-282 |
| Funds Available: | | Date of the ORS/BURS: | 11-29-2022 |
| |  <u>CECILE G. DANGAWEN</u> Chief, Accounting Office | Amount: | 102,000 - |



Republic of the Philippines
University of the Philippines Baguio
Governor Pack Road, Baguio City
Telefax No. 442-3888/442-3484
www.upb.edu.ph

Notice to Proceed

November 29, 2022

Rodeen A. Corpuz
Authorized Representative
CJH Suites Corporation
Camp John Hay, Loakan Road, Baguio City
(074) 422-2075 loc. 204

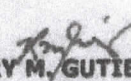
Dear Ms. Corpuz:

Notice is hereby given to *CJH Suites Corporation* represented by its *Authorized Representative, Rodeen A. Corpuz* that work may commence on the **Welcome Dinner for the AAC, UP Officials and guests on 1 December 2022** effective on _____ or _____ day/s after the receipt of this notice.

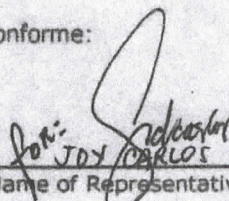
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,


ROSEMARY M. GUTIERREZ ✱
Vice Chancellor for Academic Affairs

Conforme:



(Name of Representative of Bidder)

Date: 11 / 29 / 22